

**Minutes of the Annual General Meeting of the Armstrong Hall Charitable Trust**  
Held on 3<sup>rd</sup> May 2016  
In the Council Chamber, Town Hall

---

**Present:** Helen Harrison  
Alan Carman  
Guy Rawlinson  
Lesley Tuck  
Angela Symonds  
Shirley Holloway  
Benj Emmerson  
Pam Shipp  
Martin Trueman  
Maggie Tyrrell  
Matt Stringer  
Clare Fardell  
Bob Griffin  
Clive Parkinson  
Vincent Costello

Sandra Richardson (Deputy Clerk to the Trust)  
Mary Sealey (Administrator)

**1. Apologies for Absence**

Gail Whitehead (Out of Thornbury)

**2. Election of Chairman for 2016-17**

23/16. Shirley Holloway stated that it is normal practice for the Chairman of Council to also hold the position of Chairman of the Armstrong Hall Charitable Trust. It was, therefore, proposed by Shirley Holloway that Helen Harrison be elected as Chairman for the ensuing year; this was seconded by Benj Emmerson and unanimously agreed.

**3. Election of Vice Chairman for 2016-17**

24/16. Benj Emmerson proposed that the new Vice Chairman of Council, Alan Carman, also holds the position of Vice Chairman of the Armstrong Hall Charitable Trust for the ensuing year. This was seconded by Martin Trueman and unanimously agreed.

**4. Appointment of Members to the Hall Management Committee**

25/16. It was proposed by Benj Emmerson, seconded by Martin Trueman and unanimously agreed that the following members of the Trust be appointed to serve on the Armstrong Hall Management Committee for 2016-17:-

Shirley Holloway  
Alan Carman  
Angela Symonds  
Benj Emmerson  
Bob Griffin  
Clive Parkinson  
Helen Harrison  
Maggie Tyrrell

**5. Appointment of Chairman of the Hall Management Committee**

26/16. It was proposed by Benj Emmerson, seconded by Martin Trueman and unanimously agreed that Shirley Holloway be appointed as Chairman of the Hall Management Committee for the ensuing year.

**6. Consider and Approve the Minutes of the Trust Meeting of 22<sup>nd</sup> March 2016**

27/16. The minutes of the meeting held on 22<sup>nd</sup> March 2016 were considered and signed as a correct record by the Chairman.

**7. Consider any Matters Arising from the Trust Minutes of 22<sup>nd</sup> March 2016**

(i) Joint Armstrong Hall Project Group

28/16. Shirley Holloway referred to the proposal that a proportion of the architect's fees associated with the long term plans for the Complex be considered for payment by Council's Finance and Policy Committee. This had been taken to the last Finance and Policy Committee meeting and approved.

**8. Receive the Draft Report of the Hall Management Committee Meeting**

29/16. The draft minutes of the Armstrong Hall Management Committee meeting held on 24<sup>th</sup> March 2016 were received and noted.

**9. The Redevelopment Project – Phase 1**

(i) Fundraising Update

30/16. The Deputy Hall Manager reported that the fundraising total now stands at

£60,941. The next event will be held on Saturday 7<sup>th</sup> May, when students from the Royal Welsh College of Music and Drama will be performing a classical concert in Thornbury Baptist Church.

(ii) Report of the Joint Armstrong Hall Project Group

31/16. Shirley Holloway reported that she has received a report from the Fundraising Consultant, which will be considered by the Project Group at their meeting on Thursday afternoon and she will then be able to give a report to the Management Committee meeting on Thursday evening.