

**Minutes of the Meeting of the Armstrong Hall Charitable Trust**  
held on Tuesday 13 February 2018  
in the Council Chamber at the Town Hall  
at 7.00pm

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**Present:** Helen Harrison (Chairman)  
Pam Shipp (Vice Chairman)  
Vincent Costello (*arrived late*)  
Benj Emmerson  
Clare Fardell  
Bob Griffin  
Shirley Holloway  
Clive Parkinson  
Guy Rawlinson  
Jayne Stansfield  
Matthew Stringer  
Angela Symonds (*arrived late*)  
Martin Trueman  
Gail Whitehead

Clare Nelmes (Clerk to the Trust in Louise Powell's absence)  
Wendy Sydenham (Administrator)

Lesley Tuck (absent)

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**1. Apologies for Absence**

Maggie Tyrrell (indisposed)  
Louise Powell (out of Thornbury)

**2. To consider and approve the Minutes of the meeting of the Trust of 9 January 2018 and any matters arising from those Minutes not covered on the agenda**

70/17. The minutes of the Armstrong Hall Charitable Trust meeting held on 9 January 2018 were proposed as a correct record by Benj Emmerson, seconded by Matt Stringer and signed by the Chairman.

**3. To consider and approve the Minutes of the Armstrong Hall Management Committee held on 11 January 2018 and any matters arising from those Minutes not covered on the agenda**

71/17. The minutes of the Armstrong Hall Management Committee held on 11 January 2018 had been circulated and were noted.

**4. To receive an update on any urgent operational matters**

72/17. The Clerk reported that the lighting issues at the Hall had been resolved, with the exception of a minor issue to be resolved with the lighting desk. The rigging had been checked and was safe. The new lighting installations were all portable.

*(Angela Symonds arrived at the meeting.)*

**5. To receive an update from the Clerk on the redevelopment project and to consider the following:**

- (a) Update on revised plans for the Armstrong Hall*
- (b) Response from South Gloucestershire Council concerning the Turnberries option*
- (c) Approval of information to go out to consultation*

73/17. The Clerk tabled a draft consultation document which included updated outlines of the three options for the redevelopment project. The document was discussed in detail, in particular whether more detail should be included regarding the “do nothing” option, whether more information should be provided about how the funding would be raised, in what order the options should be presented and whether the Trustees should identify a preferred option at this stage. These issues were debated in some detail, and it was noted that in the original consultation 75% of responders expressed the preference for the facilities to stay on the same site.

*(Vince Costello arrived at the meeting.)*

74/17. It was proposed by Clive Parkinson that the order of the options be changed in the consultation document to (1) Rebuild, (2) Refurbish and (3) Relocate and that he and the Clerk work together on a summary to be added to the consultation document which notes the preference expressed for the facilities to remain on its current site and confirms that the Trustees support this preference. The proposal was seconded by Angela Symonds. Two Trustees voted against the proposal, two Trustees abstained and the remaining ten Trustees voted in favour. The proposal was therefore accepted.

75/17. A letter from South Gloucestershire Council dated 31 January 2018 regarding the future of community facilities in Thornbury had been tabled and was noted. The letter confirmed that South Gloucestershire Council were not prepared to transfer the freehold of Turnberries and instead would offer a 50 year lease and further discussion with the existing leaseholder.

76/17. The Clerk briefly outlined the next steps in the process. A press release would be issued on 14 February 2018. The consultation document would be finalised and tabled at the Armstrong Hall Management meeting on 15 February 2018. The consultation would be launched on Friday 16 February 2018. Information displays would be put up in the Armstrong Hall and the Town Hall the following week. The survey could be completed either on line or via paper copies. There would be a Saturday drop in session in St Mary Centre, most likely on 24 February 2018. A public meeting would take place on Thursday 1 March 2018 at 7.30pm in the Cossham Hall, and this would be publicised in good time. The consultation would close on Friday 9 March 2018 and the results fed back to the Trust meeting on Tuesday 20 March 2018.