

**Minutes of the Meeting of the Armstrong Hall Charitable Trust**  
held on Tuesday 3 October 2017  
in the Council Chamber at the Town Hall  
at 7.00pm

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**Present:** Helen Harrison (Chairman)  
Pam Shipp (Vice Chairman)  
Vincent Costello  
Benj Emmerson  
Clare Fardell  
Shirley Holloway  
Clive Parkinson  
Guy Rawlinson  
Jayne Stansfield  
Matthew Stringer  
Angela Symonds  
Martin Trueman  
Maggie Tyrrell  
Gail Whitehead

Clare Nelmes (Clerk to the Trust)  
Wendy Sydenham (Administrator)

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**1. Apologies for Absence**

Bob Griffin (out of Thornbury)  
Lesley Tuck (family commitments)

**2. To consider and approve the Minutes of the Meeting of the Trust of 29 August 2017**

46/17. The minutes of the Armstrong Hall Charitable Trust meeting held on 29 August 2017 were proposed as a correct record by Clive Parkinson, seconded by Matthew Stringer and signed by the Chairman.

**3. To consider any matters arising from those Minutes**

47/17. Clive Parkinson reported that a very useful meeting had taken place with South Gloucestershire Council regarding potential ownership and governance arrangements if the Turnberries option is progressed.

**4. To receive the Report of the Armstrong Hall Management Committee Meeting of 31 August 2017**

48/17. The Report of the Armstrong Hall Management Committee meeting held on 15 June 2017 had been circulated and was noted. Shirley Holloway commented that

the meeting had been an interesting opportunity to listen to views expressed by local people and users of the Hall, and had been well attended.

*(Gail Whitehead arrived at the meeting.)*

49/17. Shirley Holloway reported that the recent Under Milk Wood production by the Bristol Old Vic had been very successful. Tickets are on sale for the next event, a classical music concert with Roger Huckle on 21 October 2017.

#### **5. To receive an update from the Clerk on the redevelopment project**

50/17. The Clerk updated the meeting on progress with the redevelopment project. The consultation had closed on Friday 29 September 2017. There had been a very large number of responses, with over 300 still to be inputted by South Gloucestershire Council. The basic numbers/headline report will most likely not be available for at least another two weeks and the Clerk also needs to analyse the open text responses and the 30-50 emails and letters that had been received. It was agreed to put back the decision date to allow for a full report on the consultation and also to allow more work to be done on governance, ownership, and other important issues. The timing of the decision making process was discussed in some detail and it was agreed to aim for the consultation report to go to the November Trust and Council meeting and for the decision to be made at the February Trust and Council meeting, by which time all of the necessary information should be available to allow an informed decision to be made. It was further agreed that the most appropriate time for the public meeting would be January.

51/17. The plans/drawings for the redevelopment of the Armstrong Hall were discussed and it was agreed that it may be very useful for more detailed drawings to be commissioned. It was agreed that the Clerk would obtain some approximate costs for this, to be discussed at the Armstrong Hall Committee meeting on 5 October 2017.

*(Vincent Costello arrived at the meeting.)*

52/17. The issue of the future location of the library was discussed and it was agreed that although the decision would be made by South Gloucestershire Council, it was important for Council to discuss the issue and pass their views/comments on to South Gloucestershire Council before the decision was made at their meeting on 5 November 2017. It was agreed that this issue would be put on to the agenda for the full Council meeting on 19 October 2017.