

Minutes of the Meeting of the Armstrong Hall Charitable Trust

Held on 10th January 2017

In the Council Chamber at the Town Hall

At 7.00 pm

Present: Helen Harrison (Chairman)
Bob Griffin
Lesley Tuck
Pam Shipp
Clare Fardell
Maggie Tyrrell
Gail Whitehead
Clive Parkinson
Angela Symonds
Matthew Stringer

Sandra Richardson (Deputy Clerk to the Trust)
Mary Sealey (Administrator)

1. Apologies for Absence:

Guy Rawlinson (Out of Thornbury)
Martin Trueman (Indisposed)
Benj Emmerson (Indisposed)
Clare Nelmes (Other Meeting)

Absent:

Shirley Holloway
Vincent Costello

2. To Approve the Minutes of the Trust Meeting held on 15 November 2016

1/17. The minutes of the Armstrong Hall Charitable Trust meeting held on 15th November 2016 were proposed as a correct record by Maggie Tyrrell, seconded by Matthew Stringer and signed by the Chairman.

3. Matters Arising

2/17. The Deputy Clerk informed members that a third quotation has now been received for the work required to the Armstrong Hall floor and the quotations will be considered at the Armstrong Hall Management Committee meeting to be held on 12th January.

4. Report of the Hall Management Committee Meeting held on 17 November 2016

3/17. The report of the Armstrong Hall Management Committee meeting held on 17th November 2016 had been circulated and was noted.

5. Matters Arising

(a) Draft Budget 2017/18

4/17. The draft budget for 2017/18 presented at the last Hall Management Committee meeting is still being considered by members.

(b) Review of Fees, Charges and Booking Conditions

5/17. It was reported that the Clerk has produced a proposed pricing structure to take effect from 1st April 2017, which had been presented to the Hall Advisory Committee meeting in December for groups to take away and provide feedback ahead of the Hall Management meeting this week. The new pricing structure, which is still under review, has raised concern with some hirers and will be presented for approval at the Hall Management Committee meeting on 12th January 2017.

6. Update on Redevelopment Project Phase 1 and Consider any Urgent Matters

(a) Fundraising Update

6/17. The Deputy Clerk informed members that the fundraising total now stands at £99,571 following a couple of successful fundraisers and the transfer of assets from ACT. 'Just a Song at Twilight' performed by Three Men's Company made £641 profit.

7/17. It was reported that the Chairman of the Redevelopment Working Group, Clive Parkinson and the Clerk, Clare Nelmes will be meeting with the consultant Caroline Taylor at the end of this month and then a meeting of the whole working group will be called.