

MEETING OF THE FINANCE AND POLICY COMMITTEE

TO BE HELD ON Thursday 22 September 2016 in the Council Chamber at the Town Hall commencing at 7.30pm

Public Participation will be taken at the beginning of the meeting and/or at the calling of an agenda item

AGENDA

1. To receive any apologies for absence
2. To receive any members' declaration of interests
3. To receive any representations from the public
4. To receive a report on policing matters
5. To receive an update on and consider matters arising from the Finance & Policy meeting of 7 July 2016
6. To consider matters relating to council's finances:
 - a. To receive the financial statement for August 2016 and approve the accounts for payment
 - b. To receive an update on the 2015/16 External Audit
 - c. To consider the appointment of an Internal Auditor to undertake an interim audit of policies and procedures in October and an end of year financial audit in April. (quotations to be tabled)
 - d. To consider a report from the RFO concerning possible changes to councils accountancy systems (see attached report)
 - e. To consider moving regular and utilities payments to direct debit payment
7. To consider a draft Council Plan 2016 to 2019
8. To review council's grants policy and application process (draft grants policy, application form and monitoring form attached)
9. To consider matters relating to council property
 - a. To receive an update on Town Hall electrical and PAT testing
 - b. To receive an update on external repairs and maintenance for the Town Hall
 - c. To note that the clerk has authorised emergency works to ensure that the town hall has a compliant fire safety system.

- d. To note that the lease for 67 High St has now been completed
10. To consider any correspondence or consultations received

None received.

Signed:



Clare Nelmes. Town Clerk

BACKGROUND PAPERS

The following are circulated with or have been previously circulated and form part of this agenda:-

- (a) Report of Meeting of Committee – 7.7.16
- (b) Financial Statement for August
- (c) Accounts for payment (to be tabled)
- (d) Report on possible changes to councils accountancy systems
- (e) Draft Council Plan (to be tabled)
- (f) Draft grants policy, application form and monitoring form