

REPORT of the meeting of the Finance and Policy Committee
held on Thursday 12 April 2018

Present: Cllr Pam Shipp (Chair)
Cllr Benj Emmerson
Cllr Shirley Holloway
Cllr Clive Parkinson
Cllr Guy Rawlinson
Cllr Angela Symonds
Cllr Maggie Tyrrell

Louise Powell (Town Clerk)
Sandra Richardson (Deputy Clerk)

1. **TO RECEIVE ANY APOLOGIES FOR ABSENCE**

Cllr Bob Griffin (Out of Thornbury)
Cllr Helen Harrison (Out of Thornbury)
Cllr Matthew Stringer (Other Meeting)

2. **TO RECEIVE ANY MEMBER'S DECLARATIONS OF INTEREST**

Cllr Shirley Holloway – Item 4 (Member of Thornbury Hospital League of Friends)
Cllr Guy Rawlinson – Item 4 (Member of Thornbury Hospital League of Friends)
Cllr Angela Symonds- Item 4 (Member of Thornbury Hospital League of Friends)

3. **TO RECEIVE ANY REPRESENTATIONS FROM THE PUBLIC**

There were no members of the public present.

4. **TO RECIEVE AN UPDATE FROM DAVID JARRETT, BNSSG CCG AREA DIRECTOR – SOUTH GLOUCESTERSHIRE ON REHABILITATION, RE-ABLEMENT AND RECOVERY IN SOUTH GLOUCESTERSHIRE**

David Jarret introduced himself giving information on his role and recapping on the history of proposed healthcare for Thornbury. The importance of rehabilitation, re-ablement and recovery were now at the forefront of planning for this area and it was thought that a patients best progress to recovery was in their home or as close to it as possible. To meet this target it was hoped to rebuild and improve the health centre plus providing a care home with 6-10 funded beds in Thornbury to predominantly avoid unnecessary hospitalisation.

A further discussion ensued over the funding of plans and when Thornbury could expect to see these measures put in place. Concern was also expressed that the plans did not take into account that rehabilitation needs to be close to where the patient lives.

5. **TO RECEIVE AN UPDATE ON AND CONSIDER MATTERS ARISING FROM THE FINANCE AND POLICY MEETING ON 8th MARCH 2018**

The report of the meeting on 8th March 2018 had been circulated and was noted. The following matters arising were discussed:-

Members were informed that the company appointed to carry out work on the clock would be arriving on 18th May when they would take the necessary parts away to be cleaned and inform what would be needed for the future working of the clock.

6. TO CONSIDER THE FOLLOWING FINANCIAL MATTERS

(a) To approve the Accounts for Payment

The accounts for payment were tabled and discussed. Cllr Clive Parkinson proposed they be approved for payment. The proposal was seconded by Cllr Shirley Holloway and unanimously agreed.

ACCOUNTS NOW DUE FOR PAYMENT

Central Services

Town Council	Petty Cash	200.00
Zurich	LCAS Seminar	36.00
MCL House	Photocopy Charges	10.70
OTIS	Service – Lift	735.75
EDF Energy	Electricity Bill	350.95
British Telecom	Electricity Bill	472.44
Big Interaction	IT – Provide Domain Name	110.00
Siemens Financial Services	Lease Rental – Photocopier	181.20
Ellis Whittam	Asbestos Survey	708.00
Lemon Gazelle CIC	Neighbourhood Development Plan	1600.00
Apogee	A4 Paper	72.95

Playing Fields & Cemetery

Bowcom	Bowgrass Super Con 10 LT	187.49
Water2 Business	Water Services	140.07
Sullivans	Tractor Service & Parts	317.28
Alexandra	Navy Work Trousers	21.60
Alexandra	Work Poloshirt & Fleece	50.28
Brass Founders	Brass Plaque	128.09
Brass Founders	Brass Plaque	343.63
Brass Founders	Brass Plaque	128.09
Andersons Waste Mgt Ltd	Empty Drainage System	150.00
EDF Energy	Electricity Bill	18.80
EDF Energy	Electricity Bill	85.01
TCS Country Supplies	Picco Micro Chain	46.26
TCS Country Supplies	Ratchet Action Loppers	35.45
St Mary Church	Electricity Costs – Floodlighting	150.78
British Telecom	Electricity Bill	60.21
Melrose (UK) Ltd	Transfer Fee – Premises Supervisor of MPF	80.60
Thornbury Surfacing	Football Pitch Footpath Construction	34565.94
Thornbury Motors	Diesel	157.47
ICCM	Subscription Membership	90.00
Avon Displays	Signage	60.00
Gap Supplies Ltd	Parts	216.42
Abbey Loos	Portable Toilet Rental	105.60

Land & Property

Gas Sure Service Ltd	Supply & Fit New Heating Pump	178.80
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Grants & Contingencies

Recycled Teenagers	Small Grant	350.00
3 rd Thornbury Scout Group	Small Grant	200.00

Environment

South Glos Council	Localism Service Charges	9367.38
Landcare	Supply & Plant Trees	2682.88

- (b) To receive the recommendation from Playing Fields and Cemetery Committee to use reserves to replace the boiler in the flat at the Mundy Playing Fields

It was proposed by Cllr Maggie Tyrrell and seconded by Cllr Guy Rawlinson that a new boiler be purchased from the reserves account as proposed at the Playing Fields and Cemetery committee meeting of 29th March 2018

- (c) To receive an update from the clerk regarding Council's banking arrangements

The Clerk reported that once all relevant payments had been cleared from the Barclays accounts the accounts would be closed and Unity Trust would be council's sole bank. The wages had gone through successfully and staff had finally been paid by BACS from the Unity account. It was hoped that a credit card for council use would be delivered in the near future.

- (d) To receive an update on the internal audit undertaken w/c 26 February 2018

The auditors report had been tabled. It showed that improvements had been made throughout the previous financial year. Cllr Clive Parkinson welcomed the report and thanked the clerk and RFO for their work. It was agreed to refer the report to the audit sub-committee at a later date.

7. **TO CONSIDER RECOMMENDATIONS FROM THE PLAYING FIELDS AND CEMETERY WORKING GROUP FOR THE FINAL DESIGN FOR THE PLAY AREA AT THE MUNDY PLAYING FIELDS**

The Clerk presented the results of the recent consultation on the new play area. Following this it had been agreed to add in a play tower along with a new roundabout which would be sited close to a path. The consultation had shown that the most favoured colour scheme for the equipment was green blue and yellow. Designs for panels with play value around the splash pad would be discussed with the equipment provider Proludic.

8. **TO RECEIVE FEEDBACK FROM THE MEETING OF LARGER COUNCIL'S ORGANISED BY ALCA**

It was reported that councils in the area of a similar size and precept were all suffering the same problems and it was agreed that like-minded councils have an informal meeting possibly twice a year to discuss these problems. It was felt that the situation would be reviewed after the first two meetings.

9. **TO CONSIDER COUNCIL'S POSITION IN RELATION TO THE CHANGES IN DATA PROTECTION LAWS**

The SLCC had given recommendations and it was felt that by 25 May 2018 when the law would come into force it would be necessary to destroy old lists of data that there was no reason to keep.

10. **TO APPROVE THE RECOMMENDATION FROM PLAYING FIELDS AND CEMETERY COMMITTEE TO SIGN A TENANCY AT WILL FOR THE SITE AT VILNER LANE**

Further to the recommendation from Playing Fields and Cemetery, Cllr Clive Parkinson proposed, seconded by Cllr Benj Emmerson and unanimously agreed that the tenancy be signed.

11. **TO RECEIVE ANY CORRESPONDENCE AND NOTICES TO BE DEALT WITH ON GROUNDS OF URGENCY**

There was nothing to report on this item.