

**MEETING OF:** Finance & Policy Committee  
**TO BE HELD ON:** Thursday 26 October 2017 at the Town Hall  
**COMMENCING AT:** 7.30 pm

Please note that this meeting is open to the public, who are welcome to attend. Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.

### **AGENDA**

1. To receive any apologies for absence
2. To receive any members declarations of interest
3. To receive any representations from the public
4. To receive a report on policing matters and to discuss a request from South Gloucestershire Council to remove a bench associated with issues of ASB around Knapp Rd/Crossways Road (see attached correspondence)
5. To receive an update on and consider matters arising from the Finance & Policy meeting of 21 September 2017 not covered elsewhere on the agenda
6. To consider the following financial matters:
  - a) To approve the Accounts for Payment (to be tabled).
  - b) To receive an update from the clerk regarding Council's banking arrangements
  - c) To consider future arrangements for re-imburement of VAT for community groups
7. To consider Council's arrangements for audit
  - a) Review progress on the work identified by the internal auditor report (attached)
  - b) Agree the composition and terms of reference for an Audit Working Group
  - c) To confirm arrangements for the appointment of an internal auditor for 2017/18
8. To receive an update on repairs and maintenance arrangements for the Town Clock and consider any quotations for works identified. (to be tabled)
9. To consider quotations for the electrical works necessary at the Cemetery (to be tabled)

10. To consider the implications of the recent Legionella Risk Assessments undertaken at all council properties. (to follow)
11. To consider and approve arrangements for this year's Mayors Youth Awards (see attached awards information)
12. To receive any correspondence and notices to be dealt with on grounds of urgency.

Signed:



Clare Nelmes, Town Clerk

#### **BACKGROUND PAPERS**

The following are circulated with or have been previously circulated and form part of this agenda:-

- (a) Report of Meeting of Committee – 21.9.17
- (b) Accounts for payment (to be tabled)