

REPORT of the Meeting of the Finance and Policy
Committee held 9th July 2015

Present: Cllr: Guy Rawlinson (Vice-Chairman)

Cllrs: Benj Emmerson
Bob Griffin
Shirley Holloway
Clive Parkinson
Matthew Stringer
Angela Symonds
Maggie Tyrrell
Gail Whitehead

Judith Payne (Town Clerk)
Sandra Richardson (Deputy Town Clerk)

1. APOLOGIES FOR ABSENCE

Cllr: Helen Harrison (Out of Thornbury)

2. POLICE MATTERS

PSCO Tony Blackmore had sent apologies for non-attendance and had provided a report for members' information.

The following matters were brought to members' attention.

- There had been several reports of damage at Daggs allotments and the area was being patrolled.
- Travellers had left Rock Street car park and were now back in Alveston on The Down
- There had been three burglaries around Avon Way and Streamleaze when jewellery and electrical items had been stolen. Two offenders had been disturbed at an address on 30th June and fled the scene but one was caught by police nearby.
- Residents had reported some incidences of anti-social behaviour in a corner of Oakleaze Green. Several groups had been spoken to and six youths had been searched for drugs, personal details taken, and moved on.
- As far as the police were concerned, Thornbury Carnival had been very successful and a well organised event with large crowds and no problems.
- PCSO Dawn Golding had retired at the end of June after just over eights on the Thornbury Beat. She will be greatly missed for her bubbly, warm personality and hard work in the community.

It was agreed to write to Dawn Golding thanking her for her hard work and contribution to the community.

Members discussed the problems at Daggs Allotments but as they were owned by the Towns Trust there was nothing Town Council could do to alleviate the situation. (*Cllrs. Shirley Holloway and Clive Parkinson declared non-pecuniary interests as members of the Trust*)

3. MATTERS ARISING FROM LAST REPORT

(a) Project Steering Group for Thornbury Hospital

The Clerk had written to Ben Bennett of the Clinical Commissioning Group (CCG) inviting him to the October Council meeting but had not received a response. Cllr. Maggie Tyrrell reported that every time the CCG gives a presentation at South Gloucestershire Council, Thornbury Hospital is mentioned specifically as part of the development work. The information was noted.

(b) Safer and Stronger Community Group

There had not been a meeting since the 28th May so there was nothing to report at this time.

(c) Youth Provision in Thornbury

There had been no further meetings of the Stakeholders' Group so there was nothing to report at the present time.

(d) Creating a Dementia Friendly Community

There had been no other meeting of the group since the 4th June, the date on which the Dementia Group had a stall in the pop-up shop in St. Mary Centre.

(e) Castle School Students – Ideas for a Teen Council

There was nothing further to report on this matter at the present time.

(f) Police Premises in the Town Centre

Cllr. Clive Parkinson had e-mailed Chief Inspector Simon Ellis who had advised that plans for moving into the Town Hall were progressing. There was a three month waiting time to obtain security cover from police IT department. It was anticipated that the police would move into the Town Hall in the autumn. The information was noted.

(g) Remembrance Day Road Closures and Street Marshalling

The Clerk had written to the Rev. Jan van der Lely advising her of Council's three representatives who would help with the arrangements for the Remembrance Day Service and that members felt that the British Legion should take responsibility for the parade. Rev. Van der Lely had responded and asked if the Royal British Legion was aware that it was expected to organise the parade.

In the ensuing discussions reference was made to the vicar's role as the Royal British Legion's chaplain and whether she was the best person to broach the subject with the Legion. Cllr. Bob Griffin had attended an Air Cadets' dinner and had been advised that the organisation would be involved in the parade and was awaiting further information.

It was agreed that, before taking any further action with the British Legion, Cllr. Shirley Holloway would discuss the matter with the Rev. Jan van der Lely.

(h) Thornbury Community Composting Site – Grant Request

The Clerk had asked the outside staff how often they used the Community Composting site and it transpired that green rubbish was deposited there on a regular basis. It was agreed, therefore, that the Composting site to be asked to make a formal application for grant aid and that outside staff should endeavour to find other ways to dispose of Council's green waste.

4. MATTERS IN PROGRESS

(a) Electrical Inspection for Pavilion

An electrical inspection had been undertaken at the Pavilion by Council's contractors and eleven defects that needed urgent attention had been identified. As well as the eleven urgent matters, a further 42 problems had been noted that would require remedial work over the next couple of months. The total cost for repairs would be approximately £6,000 and the Clerk asked permission to sanction the work as soon as possible.

Members agreed unanimously that the Clerk order the contractor to carry out the specified work as soon as possible.

(b) South Gloucestershire Council - Town and Parish Clerks Forum.

Minutes of the Forum meeting held on the 14th April 2015 had been circulated, via e-mail, prior to the meeting and the information was received and noted. The next meeting of the Forum would be held on 14th July.

5. FINANCIAL STATEMENT

The Financial Statement for May was received and noted

6. ACCOUNTS FOR PAYMENT

(a) Resolved that the following accounts paid out of meeting be approved:-

South Gloucestershire Council	Rates (June) Town Hall	1295.25
South Gloucestershire Council	Rates (June) Cemetery	282.00

(b) It was agreed that the following accounts now due for payment be approved:-

Central Services

Petty Cash		100.00
AMS Drain	Unblocking Drains	156.30
British telecom	Telephone Bill – Town Hall	277.24
EDF Energy	Electricity Bill – Town Hall	271.07
Siemens Financial Services Ltd	Photocopy Machine Rental	369.44
Vikings Office Supplies	Toner and Stationery	137.12
Yates Supplies Ltd	Black Sacks	79.39

Playing Fields & Cemetery

British Telecom Plc	Telephone Bill – PFC	26.61
Countrywide Farmers Plc	Gun Kit and Hose	27.98
Gap Supplies Ltd	Brushes, varnish & Cement	90.18
Matrix	Electrical Testing & Repairs to pavilion	2087.58
Sullivans Machinery	Cutter Blade	37.20
Thornbury Motors Ltd	Petrol	61.26
Thornbury Tyre Services Ltd	Tubes	20.34
T H White	Hire of Seeder	324.00
T H White	Blade and Bolt	148.97
Yate Supplies Ltd	Black Bags	145.54
TCS Country Supplies	Rubber Safety Mats	114.48

Environment

Avon Displays	Britain in Bloom Plaque	264.00
David Ogilvie Engineering Ltd	Hanging Basket Poles	1236.00
Gap Supplies Ltd	Hanging basket Sleeves	27.00
Hawkins of Thornbury	Wire	11.70
T & J Owen	Plants – Reimbursable	156.00
T & J Owen	Plants – Reimbursable	1163.40
T & J Owen	Plants – Reimbursable	2366.52
T & J Owen	Plants for Town Hall	1467.60
Thornbury Motors Ltd	Petrol	183.77

Land & Property

Gas Sure Services Ltd	Attend Fault and Repair Boiler – 67 HS	72.00
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7. CORRESPONDENCE

No correspondence had been received

8. SCHEDULE OF PUBLICATIONS

No publications had been received.