

5th February 2016

Dear Member

The next meeting of the Armstrong Hall Management Committee will be held in the **COUNCIL CHAMBER at THE TOWN HALL** on **THURSDAY 11th FEBRUARY 2016** commencing at **7.30 pm**

Yours sincerely,



Judith M Payne
Secretary

AGENDA

1. Apologies for Absence
2. Matters arising from report of meeting of 13th January 2016
 - (a) Redevelopment of the Complex – Phase 1
 - (i) Fundraising Update
 - (ii) Report of the Joint Armstrong Hall Project Group
3. Matters in Progress
 - (a) To receive the draft minutes of the Armstrong Hall Trust Meeting of 9th February 2016
4. To note the end of Annual Audit 2014-15 and Review Estimates for 2016-17
5. To receive the Financial Statements for December 2015 and January 2016 and approve Accounts for Payment
6. Correspondence
 - (a) Thornbury Picture House – State of Seats on Balcony in Cossham Hall
 - (b) Thornbury Lighting Services – Accounts 2014
7. Operational Matters

BACKGROUND PAPERS

The following are circulated with or have been previously circulated and form part of this agenda:-

- (a) Minutes of the Armstrong Hall Management Meeting of 13.1.16
- (b) Draft Minutes of the Armstrong Hall Charitable Trust Meeting of 9th February 2016 (to be tabled)
- (c) Estimates 2016-17 (to be tabled)
- (d) Financial Statements for December 2015 and January 2016 (to be tabled)
- (e) Accounts for Payment (to be tabled)
- (f) Thornbury Lighting Services Accounts 2014