

**REPORT of the Meeting of the Playing Fields and
Cemetery Committee held 30 March 2017**

Present: Cllr Clive Parkinson (Chairman)
Cllr Angela Symonds
Cllr Pam Shipp
Cllr Jayne Stansfield
Cllr Helen Harrison
Cllr Gail Whitehead (arrived late)

Jack Hainsworth (St. Mary's Church)
Sandra Richardson (Deputy Town Clerk)
Wendy Sydenham (Administrator)

(Martin Truman - Absent)

1. **TO RECEIVE ANY APOLOGIES FOR ABSENCE**

Cllr Lesley Tuck (another appointment)
Cllr Bob Griffin (out of Thornbury)
Clare Nelmes, Town Clerk (indisposed)

2. **TO RECEIVE ANY MEMBERS' DECLARATIONS OF INTEREST**

None

3. **TO RECEIVE ANY REPRESENTATIONS FROM THE PUBLIC**

None

4. **TO RECEIVE AN UPDATE ON ANY OPERATIONAL ISSUES OR MATTERS
ARISING FROM REPORT OF MEETING OF 16.02.17 NOT CONSIDERED
ELSEWHERE ON THE AGENDA**

The Deputy Town Clerk informed the meeting that a member of public had reported an incident of her child being knocked over by a dog off its lead in the Mundy Playing Fields and also the dog fouling. The Clerk has included in the signage, and on Facebook, a reminder of the rules regarding dogs in the Playing Fields.

5. **TO RECEIVE A GENERAL REPORT ON ST. MARY'S CLOSED CHURCHYARD**

Jack Hainsworth reported that the floodlights bulb had not yet been replaced and that work was also outstanding on cutting down of branches. The Deputy Town Clerk confirmed that she would chase this up and ask for the work to be done as soon as possible, but it was noted that the outside staff were still short-staffed at the moment.

Jack Hainsworth highlighted the issue of the gravestone that had been removed from the churchyard and the Deputy Town Clerk confirmed that this was due to work being done on it by the Museum and that the Town Clerk has informed the Vicar of this. The Deputy Town Clerk was asked to look into when the tarpaulin would be removed from the war memorial.

(Gail Whitehead arrived at the meeting.)

(Jack Hainsworth left the meeting.)

6. **TO RECEIVE AN UPDATE FROM THE CLERK ON FOOTBALL FACILITIES AT THE MUNDY PLAYING FIELDS**

The Deputy Town Clerk reported that the pitches at Poulterbrook had been inspected and a programme of works agreed which included the need for more fertiliser and grass seed. The Club has withdrawn its planning application to carry out the bat survey at the appropriate time and would resubmit this for next season.

7. **TO RECEIVE AN UPDATE ON APPLYING FOR A PREMISES LICENCE FOR THE MUNDY PLAYING FIELDS**

The Deputy Town Clerk reported that the Clerk has commissioned Melrose to draw up the licence, and was hoping that this would be ready by next week. The Clerk has asked that she and the Chair be authorised to proceed with this rather than waiting for the next Committee meeting. This was agreed.

8. **TO RECEIVE AN UPDATE ON THE MAINTENANCE OF PLAY FACILITIES AND FUTURE IMPROVEMENTS AND TO CONSIDER ANY QUOTATIONS FOR PLAY EQUIPMENT**

The Deputy Town Clerk tabled the quote from Matta to replace or resurface all appropriate areas in the Mundys Playing Fields, Chantry Road and Osprey Park play areas. The total cost would be over £15,000. It was noted that there were funds available for this but that it would mean less funds available for play equipment. It was agreed to go ahead with the replacement of Matta around the toddler roundabout at the cost of £938 as this was urgent for safety reasons, and then to put a plan in place to prioritise the remaining work over a longer period of time.

The play area at Streamleaze was discussed, specifically the 106 funds that should be used to replace and extend the play equipment. Cllr Clive Parkinson confirmed that South Gloucestershire Council were happy to work with us on this. Replacement play equipment at Mundy Playing Fields was also discussed.

Cllr Clive Parkinson proposed that once all the quotes were available that he would convene a Sub-Committee to take this forward so that this could be done quickly and without needing to wait for the next full Committee meeting. The proposal was agreed and the membership of the Sub-Committee would be Cllr Clive Parkinson (Chair), Cllr Pam Shipp, Cllr Gail Whitehead, Cllr Jayne Stansfield and Cllr Angela Symonds, and other Councillor members of the Committee not present would also be invited. Cllr Clive Parkinson will email details in due course.

Members were informed that RoSPA would be carrying out their annual inspection of all play equipment in April.

9. **TO RECEIVE AN UPDATE ON THE SKATEPARK PROJECT**

The Deputy Town Clerk confirmed that the hedge will be cut back next week to allow direct access to the skate park from the car park and to make the skate park more visible. New signage will shortly be put in and new litter bins have been ordered. Cllr Clive Parkinson advised that some funds would be available through South Gloucestershire CVS to pay for a consultant to advise on plans for raising money for the skate park.

10. **TO RECEIVE AN UPDATE ON A LEASE FOR THE VILNER LANE SITE**

A draft lease was tabled for members' consideration. The use of the land was discussed and it was agreed that using this land for off-lead dog walking would be welcomed. It was agreed that the lease would be discussed further at the next meeting.

11. **TO CONSIDER QUOTATIONS FOR SITE SIGNAGE AND NOTICE BOARDS**

A quotation for 15 new site signs was tabled, which included poles and art work. It was noted that our own staff could install the signs. The quote was from the nominated contractor and it was agreed that the price (£2199.17) was reasonable. The Committee agreed that this should proceed.

Quotations for new notice boards were also tabled but it was felt that as this was not a legal requirement, this item should be deferred to the next Committee meeting to hear more from the Clerk on this matter.

12. **TO CONSIDER A REQUEST FROM THORNBURY TOWN FOOTBALL CLUB TO USE THE CHANTRY FIELD FOR CARPARKING DURING THEIR FOOTBALL TOURNAMENT TO BE HELD ON 13 AND 14 MAY 2017**

It was noted that this had been managed well in the past. The request was proposed by Clive Parkinson, seconded by Helen Harrison and unanimously agreed by the Committee.

13. **TO RECEIVE ANY URGENT CORRESPONDENCE**

None