

**MEETING OF**

**Thornbury Town Council**

**TO BE HELD ON  
COMMENCING AT**

**Tuesday 14<sup>th</sup> June 2016 at the Town Hall  
7.30 pm**

*Public Participation will be taken at the beginning of the meeting and/or at the calling of an agenda item*

**AGENDA**

1. Apologies for absence
2. Chairman's Announcements
3. To consider and approve the minutes of the Town Council Annual General Meeting of 3<sup>rd</sup> May 2016
4. To consider any matters arising from those minutes
5. To receive correspondence and notices not referred to specific Committees or to be dealt with on grounds of urgency.
6. To receive and approve the Income and Expenditure Accounts 2015-16
7. To receive the Annual Return, approve the Statement of Accounts and complete the Annual Governance Statement
8. To receive the Internal Auditor's Report for Year Ended 31.03.2016
9. To note Council's Risk Assessment Action Plan
10. Review of Council Summer Recess Meeting Date – Requested by Cllr Helen Harrison
11. To consider Committee reports:-
  - (a) Environment Committee 10.5.16
  - (b) Playing Fields and Cemetery Committee 12.5.16
  - (c) Finance and Policy Committee 26.5.16
  - (d) Town Development Committee 24.5.16
12. To consider Planning Applications as per schedule
13. To receive the Financial Statement for May and approve Accounts for Payment.

14. To receive reports of representatives on other bodies:-
- (a) Any verbal reports of members



Signed \_\_\_\_\_  
Town Clerk and Proper Officer

### **BACKGROUND PAPERS**

The following are circulated with or have been previously circulated and form part of this agenda:-

- (a) Minutes of Town Council Meeting of 3.5.16
- (b) Income & Expenditure Accounts 2015-16
- (c) Statement of Accounts and Annual Governance Statement (to be tabled)
- (d) Internal Auditor's Report for year ended 31.03.16 (to be tabled)
- (e) Risk Assessment Action Plan (to be tabled)
- (f) Environment Committee Report of 10.5.16
- (g) Playing Fields and Cemetery Committee Report of 12.5.16
- (h) Finance & Policy Committee Report of 26.5.16
- (i) Town Development Committee Report of 24.5.16
- (j) Schedule of Planning Applications
- (k) Financial Statement for May and Accounts for Payment (to be tabled)

### **NOTES**

#### **Planning Applications**

When planning applications are an agenda item a schedule of applications received will accompany the agenda. On occasions it will be necessary to consider applications received after the preparation of the agenda in order to comment within the prescribed period. In such cases a supplementary schedule will be tabled at the meeting. Details of applications included in such supplementary schedules may be obtained from the Town Council offices on the day of the meeting