

THORNBURY
TOWN COUNCIL

Minutes of the Town Council Meeting
held on Tuesday 7th February 2017 in the Council Chamber

Present: Cllr: Bob Griffin (Vice Chairman and Deputy Mayor)

Cllrs: Martin Trueman
Guy Rawlinson
Shirley Holloway
Clare Fardell
Jayne Stansfield
Pam Shipp
Vincent Costello
Gail Whitehead
Maggie Tyrrell
Clive Parkinson
Angela Symonds
Matthew Stringer

Clare Nelmes (Town Clerk)
Mary Sealey (Administrator)

Apologies: Cllrs: Helen Harrison (Out of Thornbury)
Benj Emmerson (Family Commitment)
Lesley Tuck (Indisposed)

MEMBERS'
DECLARATIONS
OF INTEREST

None.

CHAIRMAN'S
REMARKS

None in the absence of the Chairman.

PUBLIC
PARTICIPATION

Cllr Clive Parkinson informed members that Mrs Joan Hall was not able to attend the meeting this evening but had asked him to follow up an enquiry she made during public Participation at the Town Council meeting in November. The Clerk responded that she has not received a further update from South Gloucestershire Council but understands that the improvements to road safety on Gloucester Road will be put into the capital programme.

Mrs. Joan Hall had also asked if the digital speed monitoring sign currently positioned at the entrance to Stafford Crescent could be moved to outside Gloucester Terrace. The Clerk agreed to make this request.

MINUTES OF
COUNCIL
MEETING

32/17. The minutes of the Town Council meeting held on 10th January 2017 were proposed as a correct record by Cllr Matthew Stringer, seconded by Cllr Martin Trueman and signed by the Vice Chairman.

MATTERS
ARISING

None.

MINUTES OF
SPECIAL
COUNCIL
MEETING

33/17. The minutes of the Special Town Council meeting held on 26th January 2017 were proposed as a correct record by Cllr Maggie Tyrrell, seconded by Cllr Matthew Stringer and signed by the Vice Chairman.

MATTERS
ARISING

34/17. Cllr Shirley Holloway expressed members' gratitude to Cllr Helen Harrison for purchasing a new Mayoral Chain that can be used when travelling, the Chairman will be using it currently while visiting Bufumbo in Uganda.

COMMITTEE
REPORTS

(a) **Environment Committee**

35/17. The report of the Environment Committee meeting held on 17th January 2017 was presented by the Chairman, Cllr Matthew Stringer.

36/17. It was proposed by Cllr Matthew Stringer, seconded by Cllr Martin Trueman and unanimously agreed that the report is adopted.

(b) **Playing Fields & Cemetery Committee**

37/17. The report of the Playing Fields & Cemetery Committee meeting held on 19th January 2017 was presented by the Chairman, Cllr Clive Parkinson.

38/17. It was proposed by Cllr Clive Parkinson, seconded by Cllr Bob Griffin and unanimously agreed that the report is adopted.

(c) **Town Development Committee**

39/17. The report of the Town Development Committee meeting held on 24th January 2017 was presented by the Chairman Cllr Maggie Tyrrell.

40/17. It was proposed by Cllr Maggie Tyrrell, seconded by Cllr Clare Fardell and unanimously agreed that the report is adopted.

(d) **Finance and Policy Committee**

41/17. The report of the Finance and Policy Committee meeting held on 26th January 2017 was presented by the Chairman Cllr Bob Griffin.

42/17. It was proposed by Cllr Bob Griffin, seconded by Cllr Guy Rawlinson and unanimously agreed that the report is adopted.

FINANCIAL
MATTERS

(a) **Accounts for Payment**

43/17. The following accounts now due for payment were proposed by Cllr Maggie Tyrrell and seconded by Cllr Shirley Holloway for payment to be approved:-

Central Services

Petty Cash		50.00
British Telecommunications	Telephone bill – Town Hall	414.58
The Consortium	Cleaning materials	108.77
The Consortium	Stationery & laminator	279.12
Cromhall Media Ltd	Advertisement	20.00
EDF Energy	Electricity Bill – Town Hall	320.20

Playing Fields & Cemetery

Abbey Loos Ltd	Hire of toilet unit	105.60
British Telecommunications	Telephone bill – Playing Fields	36.61
Broxap Ltd	Expandable safety net hook	38.64
Days Fleet	Purchase of Ford Transit	9780.00

EDF Energy	Electricity Bill – Playing Fields	20.17
Thornbury Motors Ltd	Petrol	73.14
TCS Country Supplies Ltd	Chain saws, trousers, boots etc	806.03
Veolia ES (UK) Ltd	Waste collection	571.46
Veolia ES (UK) Ltd	Waste collection	139.42

(b) Quotations for Bathroom Refurbishment at The Flat, Mundy Playing Fields

44/17. The Clerk informed members that she has received two quotations so far for refurbishment of the bathroom in the Pavilion Flat. There is a vast difference in the quotes with the highest being £5,040. The Clerk requested that on receipt of a third quotation she is authorised to proceed with the lowest quote, this was proposed by Cllr Shirley Holloway, seconded by Cllr Matthew Stringer and unanimously agreed.

(c) Precept Submission

45/17. The Clerk confirmed that the precept request for £594,183 has been submitted to South Gloucestershire Council.

CONSULTATION DOCUMENTS

(a) Safer and Stronger South Gloucestershire Plan Consultation

46/17. South Gloucestershire Council have requested feedback on the consultation document for the Safer and Stronger South Gloucestershire Plan 2017-2021 and it was agreed to submit the following response from Council:-

Thornbury Town Council does not feel that the Community Engagement Forums are as effective as the previous Safer Stronger meetings or the Area Forums in engaging with the public, identifying issues and in seeking resolution to them. More should be done to encourage public participation in these matters and the frequency of meetings should be reviewed as it takes too long to get a response by which time either nothing happens, or the matter has been dealt or alternative duplicate complaint made through another route or agency. The meetings do not have the relevant representatives from the various organisations in attendance to be accountable or effectively deal with issues raised.

The Clerk pointed out that members may wish to respond on their own behalf as well.

(b) Statement of Reasons – 30 MPH Speed Limit

47/17. A proposal has been received from South Gloucestershire Council to make an order under the Road Traffic Regulation Act 1984 to prohibit any vehicle being driven at a speed exceeding 30 MPH in lengths of Butt Lane, Oldbury Lane, Ringtail Lane and Morton Street. This was considered and it was agreed that the only comment members wished to make is to ask if 70m north-west of the junction with Morton Street is sufficient distance for the speed limit to start.

PLANNING APPLICATIONS

[PT17/0144/CLP](#)

48/17. Council considered the following planning applications and agreed the following comments for submission to South Gloucestershire Council:-

48 Eastland Avenue
Application for a Certificate of Lawfulness for the proposed installation of a rear dormer with 2 no. roof lights, 2 no. rear windows and a Juliet balcony. Installation of a new roof to existing conservatory to include 4 no. roof lights.

Whilst the principle of the extension and loft conversion are fine. Thornbury Town Council wishes to OBJECT to this application on the grounds of the poor design of the dormer which makes it out of keeping with the area.

- [PT17/0216/F](#) Corner Barn, Morton Street
Erection of a detached car port/workshop and store.
- No objection.
- [PT17/0249/F](#) 7 High Street
Erection of single storey rear extension to form kitchen area and WC'S (Class A3) restaurant/cafe. Installation of extraction system to roof and creation of new shop front.
- No objection.
- [PT17/0157/TCA](#) 24 High Street
Works to 1 no. Walnut tree to reduce crown by 30% to a height of 10m and crown reduction of 20%, thin by 20% and crown lift by 2m to leave a height of 8m to 1no. Apple tree all situated within the Thornbury Conservation Area.
- No objection, subject to the approval of the South Gloucestershire Tree Officer.
- [PT17/0327/F](#) The Chalet, Thornbury Hill
Erection of single storey extensions and alterations to facilitate conversion of 2no. barns to form 1 no. dwelling with associated works. (Amendment to previously approved scheme PT16/1881/F).
- No objection, subject to the proposed development adhering to the current criteria for barn conversions.
- [PT17/0326/TCA](#) 1-13 Warwick Place
Works to reduce crown to 2 no. Sycamore and 1 no. Birch tree to a height and lateral spread as stated on the application form all situated within Thornbury Conservation Area.
- No objection, subject to the approval of the South Gloucestershire Tree Officer.
- [PT17/0332/TRE](#) 1-13 Warwick Place
Works to reduce crown to 1 no. Sycamore to a height of 50m and lateral spread of 20m and 1 no. Sycamore to a height of 50m and lateral spread of 25m as stated on the application form all covered by TPO no. 39 dated 14 Dec 1971.
- No objection, subject to the approval of the South Gloucestershire Tree Officer.
- [PT17/0274/F](#) 17 Hazel Crescent
Erection of single storey front extension, single storey rear extension and two storey side extensions to provide additional living accommodation.
- No objection.
- [PT17/0384/F](#) 56 Wharfdale
Erection of 1 no. semi-detached dwelling with new access and associated works. (Resubmission of PT16/1041/F)
- No objection.
- [PT17/0485/FDI](#) Land at Morton Way, Phase 2
Diversion of footpath OTH86 and OTH87.
- No objection.

CORRESPONDENCE
& MATTERS OF
URGENCY

(a) Councillors' Programme of Events 2017

49/17. The Clerk informed members that she will circulate by e-mail the South Gloucestershire Council training events programme and any members wishing to book on one of the training days should contact the office.

(b) Armed Forces Day 2018

50/17. The Clerk informed members that she had a meeting with David Goldring last week regarding the 2018 Armed Forces Day. They are looking at holding the event either on the Mundy Playing Fields or Chantry Field on the Saturday preceding the Carnival. Council has been asked to nominate a representative to attend the meetings going forward and Cllr Clive Parkinson agreed to represent Council.