

THORNBURY
TOWN COUNCIL

Minutes of the Town Council (Recess) Meeting
held on Tuesday 9th August 2016 in the Council Chamber

Present: Cllr. Alan Carman (Vice Chairman and Deputy Mayor)

Cllrs. Shirley Holloway
Pam Shipp
Bob Griffin
Matthew Stringer
Angela Symonds
Clive Parkinson
Gail Whitehead
Benj Emmerson
Martin Trueman
Maggie Tyrrell

Clare Nelmes (Town Clerk)
Sandra Richardson (Deputy Town Clerk)
Mary Sealey (Administrator)

Apologies: Cllrs. Helen Harrison (Out of Thornbury)
Guy Rawlinson (Out of Thornbury)
Lesley Tuck (Family Commitment)
Clare Fardell (Out of Thornbury)

Absent: Cllr. Vincent Costello

MEMBERS
DECLARATIONS
OF INTEREST

Cllr Martin Trueman declared an interest as a member of Thornbury Town Football Club and Cllr Clive Parkinson declared an interest as a member of Thornbury Town Trust.

CHAIRMAN'S
REMARKS

143/16. Cllr Alan Carman read out some highlights of the events that the Mayor, Cllr Helen Harrison had attended since the last meeting, which included the opening of Thornbury Carnival. Laying a wreath on behalf of Town Council at a service of remembrance held at Bristol Memorial Woodlands and attendance at various end of term events at the Schools.

PUBLIC
PARTICIPATION

Mr Michael Neale had circulated details of his presentation prior to the meeting. He explained that he has some experience in major infrastructure projects and as a Thornbury resident he expressed his concern that South Gloucestershire Council has been working for ten years on the Core Strategy and more recently on the Policies, Sites and Places Plan and in his opinion we still do not have a plan for Thornbury. Mr. Neale presented his proposal and suggested it could form the basis for a strategic plan for Thornbury. As development around the town has been somewhat one sided, he put forward a case for development to the West and North West of the town. This would involve a study of the flood plain below Thornbury and around Oldbury to determine the capacity of a pumping station located in Oldbury Pill and a study to determine the capacity of the sewage treatment plant for the future town. Mr. Neale suggested new transport links with a ring road linking the High Street through Castle Court and a rapid transit or light rail system to Bristol. He recognised that the development of a western ring road and allocation of land for a mass transit terminus including parking may conflict with the tennis courts but

suggested that land is available for these and football pitches to the east of the Leisure Centre, land already earmarked for such in the Core Strategy.

Cllr Clive Parkinson thanked Mr. Neale for taking the time to put forward his proposals and stated that Town Council has written to South Gloucestershire Council requesting a plan for the infrastructure required for the new developments already approved.

PUBLIC PARTICIPATION

Mrs. Joan Hall referred to the meeting of the Town Development Committee held on 28th July when she had requested more 'SLOW' road marking signage on Gloucester Road. Further to this meeting she had witnessed more near misses at the top of Gloucester Road and urged Council to do all in their power to lobby South Gloucestershire Council for further traffic management at this end of Gloucester Road.

The Vice Chairman, Cllr Alan Carman informed Mrs. Hall that this issue will be an agenda item at the next full Council meeting and in the meantime the Clerk was asked to arrange a site meeting with a representative from South Gloucestershire Council and any available Town Councillors.

Cllr Maggie Tyrrell entered the meeting.

MINUTES OF COUNCIL MEETING

144/16. The minutes of the Town Council meeting held on 14th June 2016 were proposed as a correct record by Cllr Clive Parkinson, seconded by Cllr Shirley Holloway and signed by the Chairman.

MATTERS ARISING

None.

ENVIRONMENT COMMITTEE

145/16. The report of the Environment Committee meeting held on 21st June 2016 was presented by the Chairman, Cllr Matthew Stringer.

Matters Arising

(a) Seat on Grovesend Road

146/16. Cllr Matthew Stringer asked for an amendment to the report on item 2c (iii) to read : *Members thanked Councillors Benj Emmerson and Gail Whitehead for the information they had compiled for this item.*

147/16. It was proposed by Cllr Matthew Stringer, seconded by Cllr Benj Emmerson and unanimously agreed that the report is adopted with the above amendment.

PLAYING FIELDS AND CEMETERY

148/16. The report of the Playing Fields and Cemetery Committee meeting held on 23rd June 2016 was presented by the Vice Chairman, Cllr Martin Trueman.

149/16. It was proposed by Cllr Martin Trueman, seconded by Cllr Bob Griffin and unanimously agreed that the report is adopted.

FINANCE & POLICY

150/16. The report of the Finance and Policy Committee meeting held on 7th July 2016 was presented by the Chairman, Cllr Alan Carman.

151/16. It was proposed by Cllr Alan Carman, seconded by Cllr Matthew Stringer and unanimously agreed that the report is adopted.

**TOWN
DEVELOPMENT**

152/16. The report of the Special Town Development Committee meeting held on 21st June 2016 was presented by the Chairman, Cllr Maggie Tyrrell.

153/16. It was proposed by Cllr Maggie Tyrrell, seconded by Cllr Bob Griffin and unanimously agreed that the report of 21st June 2016 is adopted.

**TOWN
DEVELOPMENT**

154/16. The report of the Town Development Committee meeting held on 5th July 2016 was presented by the Chairman, Cllr Maggie Tyrrell.

Matters Arising

(a) **Presentation on Proposed Development of Cleeve Park**

155/16. Members wished to clarify that on item 3 under public participation the developer had given the response “*there appeared to be little interest in a doctor’s surgery on an edge of town site*” and this was not a Council opinion. It was agreed to amend the report by putting a coma after *operators*, to avoid any confusion.

156/16. It was proposed by Cllr Maggie Tyrrell, seconded by Cllr Gail Whitehead and unanimously agreed that the report of 5th July 2016 is adopted with the above amendment.

**TOWN
DEVELOPMENT**

157/16 The report of the Special Town Development Committee meeting held on 28th July 2016 was presented by Cllr Maggie Tyrrell.

Matters Arising

(a) **Presentation from Linden Homes on Development of Land at Post Farm**

158/16. Cllr Shirley Holloway referred to page 3 paragraph 2 of the report and wished to highlight that some of the roads on the development will be private roads and therefore the responsibility of the householders.

159/16. It was proposed by Cllr Maggie Tyrrell, seconded by Cllr Shirley Holloway and unanimously agreed that the report of 28th July 2016 is adopted.

**PLANNING
APPLICATIONS**

(a) **Expression of Interest – Buckover Garden Village Proposal**

160/16. Notification had been received from South Gloucestershire Council that an Expression of Interest has been submitted to the Department for Communities and Local Government for support to a national funding programme to develop the garden village concept. After some discussion, Cllr Clive Parkinson proposed writing to the DCLG with a copy to South Gloucestershire Council and Falfield Parish Council expressing Council’s disappointment that, to our knowledge there has been no consultation from South Gloucestershire Council on this proposal and there is no community support for it.

(b) **Renewal of Street Trading Consent – Thornbury kebabs, High Street**

161/16. An application for the renewal of the Street Trading Consent for Thornbury Kebabs was supported.

162/16. The following planning applications were received and considered and it was resolved to send the following consultation responses to South Gloucestershire Council:-

PT16/3880/F Tytherington Road Nursery, Tytherington Road

Demolition of existing glasshouse. Erection of single storey community building. Single storey extension to existing day room on pitch number two.

OBJECT on the following grounds:-

- Over development of the site is out of keeping and inappropriate to the location
- Size of community building would have an overbearing effect to neighbouring residential properties and subject them to additional noise and disturbance
- Loss of employment site
- Drainage and flood risk to the site and neighbouring properties
- Increase in number of people registered to live on site
- Highway safety due to increase in number of site users

PT16/2537/RVC Four Winds Morton Street

Revised Plan

Removal of Condition 3 attached to planning permission PT05/3302/F to allow the existing annex to be converted into a separate dwelling.

OBJECT - the property is situated outside the town development boundary.

PT16/4381/CLP The Winnocks, Thornbury Hill

Application for a Certificate of Lawfulness for the proposed erection of a single storey side extension.

NO OBJECTION.

PT16/4386/F 55 Squires Leaze

Erection of front porch.

NO OBJECTION.

PT16/4467/PNA Redhill Cottage, Pound Farm Lane

Prior notification of the intention to erect an agricultural building for the storage of machinery and fodder.

NO OBJECTION

PT16/4322/F 23 Millfield

Erection of side extension to form garage and additional living accommodation, replacement pitch roof over existing flat roof rear extension, and installation of 2 no. rear dormer windows to facilitate loft conversion.

NO OBJECTION.

PT16/3813/F 6 Orchard Avenue

Demolition of existing extension. Erection of a single storey side and rear extension to provide additional living accommodation.

(Cllr Martin Trueman declared a non-pecuniary interest and left the room)

NO OBJECTION.

PT16/3705/LB Flat 3, Castle Street

External works including replacement of first floor front windows and repairs to rendering, lead sheeting and flashing.

NO OBJECTION.

[PT16/4360/LB](#) **The Mezze, 7 The Plain**

Application to retain works carried out for the internal and external alterations to include refurbishment of ground floor internally. Repainting of exterior finishes and existing stained glass internal feature to be retained and relocated.

Associated variation to premises licence

The Clerk informed members that the operator is requesting that three conditions on the existing premises licence are removed and she has managed to obtain details from South Gloucestershire Council's Licensing Officer.

PUBLIC

PARTICIPATION

Mrs Joan Hall informed members that work has already started on The Mezze building, she had contacted the Conservation Officer who will be sending someone to inspect. With regard to the variation to the premises licence, Mrs Hall said she would like all the present conditions to be maintained otherwise local residents could be subjected to late night noise and anti social behaviour.

[PT16/4360/LB](#)

OBJECT - The George Public House is an important historical building in a prominent town centre position and as such its appearance and use needs to be sensitively managed to protect the overall character of the town.

We are extremely disappointed that works to this important listed building have already been undertaken prior to any local consultation or permission being granted. We would expect the conservation or listed buildings officer responsible to pursue all appropriate measures to investigate any damage/loss and ensure that the historic features are protected, retained and restored to original (pre works/application) condition.

We OBJECT to this application on the following grounds:

- The colour of the outside of the building is not in keeping with the conservation area and should be cream (not bright white)
- Damage and loss of stain glass window features in the frontage and those previously removed, stored and displayed on the premises to protect them for the future
- Loss of original historic pub signage and inappropriate signage and advertisement on a listed building that is out of character.
- Damage to internal historic layout and features

In relation to the application to vary the premises licence.

Thornbury Town Council wishes to OBJECT to the proposed changes to the Premises Licence of the George Public House, 7 The Plain on the following grounds:

Public safety

We have serious concerns about allowing drinking at the front of the building so close to a busy main road and junction and fear that this could worsen road safety in the area. We also object to glasses being used to the front of the building and broken glass becoming a danger for passing pedestrians and road users.

Public nuisance

Retention of the current conditions which limit noise, disturbance and other public nuisance are strongly supported and significantly help to reduce any negative impact and nuisance in this residential area, particularly with regards to litter, noise, disturbance and late night congregation of large groups.

Prevention of crime and disorder

The proposed removal of the condition which would allow entry and re-entry after 23.30pm would seriously hamper efforts to manage good behaviour and the safe dispersal of customers from the premises. We fear that the George would become a gathering point for late night activity and a focal point for ASB and drug dealing in and around the premises and criminal damage and disturbance as customers leave the premises to make their way home in the early hours of the morning.

Protection of children from harm

The premises are surrounded by residential accommodation and there are concerns that children will suffer from disturbed sleep and exposure to bad language emanating from the property if noise monitoring equipment is removed through the proposed condition change.

The Town Council is aware that local residents have also written a letter and petition objecting to this application and we would wish to support them in their objections.

The current licensing conditions have served well to ensure there is an appropriate balance between commercial operation of the pub, good management and minimising the impact to local residents and preventing nuisance, disorder and crime within the premises and in the wider area. We feel that removal of the current conditions would be a retrograde step when they have been working well without incident for a number of years. We would have concerns that if the current conditions were to be removed the town centre could be affected with a prevalence of noise, anti social behaviour and criminal damage.

It should also be noted that the council has concerns about how this application to vary the premises licence has been advertised with the blue notice displayed on the premises not describing the conditions that were proposed to be altered. It has been challenging for the public to find out information and to comment on this application.

If this application is referred to a licensing panel, Thornbury Town Council and local residents would want to be kept informed of this and given the opportunity to make representations to the panel.

CONSULTATION DOCUMENTS

(a) South Gloucestershire Council Policies, Sites and Places Plan

163/16. The Clerk had circulated by e-mail the details of the PSPP consultation for members to consider in advance of finalising Council's official response at the next full Council meeting. The Clerk agreed to draft a response in readiness.

(b) South Gloucestershire Council Special Expenses

164/16. Notification of South Gloucestershire Council re-running the consultation on the Special Expenses Scheme 2016 had been circulated to members. Cllr Maggie Tyrrell commented that members are happy with their conclusions to average it out and asked the Clerk to respond accordingly.

(c) Creation of a new West of England Mayoral Combined Authority (MCA)

165/16. Cllr Maggie Tyrrell commented that there has been poor consultation with the public and Cllr Benj Emmerson said in the absence of a consultation we have no basis for comment. The Clerk agreed to draft a response.

(d) Public Works Loan Board

166/16. Notification had been received from Avon Local Council Association (ALCA) of a consultation to abolish the Public Works Loan Board (PWLB) and transfer its powers to the Commissioners of the Treasury. Cllr Clive Parkinson commented that the PWLB has always worked very efficiently and satisfactorily and therefore he proposed objecting to the transfer.

FINANCIAL STATEMENT

167/16. The financial statement for June had been circulated and was noted.

ACCOUNTS FOR PAYMENT

168/16. (a) Resolved that the following accounts paid out of meeting be approved:-

South Gloucestershire Council	Rates (July) – Town Hall	1305.00
South Gloucestershire Council	Rates (July) – Cemetery	281.00
Corona Energy	Gas Bill – PFC	64.13
Corona Energy	Gas Bill – Town Hall	84.39
Corona Energy	Gas Bill – Museum	54.82

(b) The following accounts now due for payment were proposed by Cllr Matthew Stringer and seconded by Cllr Bob Griffin for payment to be approved:-

Central Services

Andrew Gillingham	Mayoral Photographs	99.04
Danwood Group Ltd	Extra Copy Charge	102.53
EDF Energy	Electricity Bill – Town Hall	263.80
Horders (Thornbury Press)	Letterheads, Invoices, Rubber Stamps	384.07
Graham Smith	Accountancy Services	540.00
Pitney Bows	Rental for Franking Machine	65.54
The Consortium	Wall Planner	4.19
The Consortium	Stationery	152.79
Yate Supplies	Black Sacks	120.67
British Telecom	Telephone Bill & Broadband	381.54
Initial Washroom Hygiene	2 Sanitact Units	74.88

Playing Fields & Cemetery

Brass Founders	Brass Plaque	237.55
Brass Founders	Brass Plaque	122.98
Countrywide Stores Ltd	Brush cutter	157.00
Countrywide Stores	Grass Seed, Miracle Grow	799.20
EDF Energy	Electricity Bill – MPF	115.73
EDF Energy	Electricity Bill – Chapel	35.41
Gap Supplies Ltd	Brushes and Rollers – Skate Park	116.28
Hawkins of Thornbury	Paint Brushes etc	25.73
The Consortium	Cleaning Materials – Bleach	31.64
Raycox Turf Ltd	Rolawn Medallion	5.98
Travis Perkins	Paint, Masonry, Brushes	99.65
Thornbury Garden Shop	Miracle Grow Plant Food	21.56
Travis Perkins	Cable Ties	4.73
Travis Perkins	Extension Pole	27.84
Veolia ES (UK) Ltd	Waste Collection	139.22
Veolia ES (UK) Ltd	Waste Collection	369.82

Playing Fields & Cemetery- Cont.

British Telecom	Telephone Bill	41.82
Thornbury Motors Ltd	Petrol	133.08
Travis Perkins	Red Oxide Primer	45.60
T H White	Light Comb	65.34
T H White	Hinge	151.03
Veolia	Waste Disposal – MPF	541.85
Veolia	Waste Disposal – Cemetery	169.03

Environment

T&J Owen	Planting TIB	2559.77
T&J Owen	Planting – Thornbury Pump	1163.40
Travis Perkins	Paint & Masonry Set	99.65
Thornbury Garden Shop	Miracle Grow Plant Food	10.28
Thornbury Motors	Petrol	93.08

Grants & Contingencies

AED Locator (EU) Ltd	Annual Monitoring Charge	354.00
Countrywide Stores Ltd	Grass Seed, Miracle Grow	86.00

PAVILION

ROOF REPAIRS

169/16. At the meeting of the Finance and Policy Committee meeting held on 7th July 2016 it was agreed to accept a quotation from Graham Allen & Sons for repairs to the Pavilion roof. Approval was now sought to vire £20,000 from the Grants and Contingencies budget to the Playing Fields and Cemetery budget, this was proposed by Cllr Clive Parkinson, seconded by Cllr Bob Griffin and unanimously agreed.

OFFICES

67 HIGH STREET

170/16. The Clerk had circulated the Fire Risk Assessment report carried out on 67 High Street and the tenants of the offices had obtained a quotation for the necessary works arising from the report. It was proposed by Cllr Clive Parkinson to sanction the works and for Council to meet its share of the costs; this was seconded by Cllr Bob Griffin and unanimously agreed.

STAFFING

COMMITTEE

171/16. The Clerk had circulated a proposal to members to establish a new standing committee to deal with staffing matters in an appropriate setting. It will comprise of six members to include the Mayor, Deputy Mayor and the Chairman of each of Council's Standing Committees and at least one additional nominated member. It was proposed by Cllr Clive Parkinson that Cllr Guy Rawlinson be the additional member, this was seconded by Cllr Benj Emmerson and unanimously agreed. The Clerk informed members that she will be calling a meeting in the near future and the agenda will be advertised in the normal way but obviously a lot of the items will be of a confidential nature.

CORRESPONDENCE

(a) Thornbury Community Garden Team

172/16. A letter of thanks has been received from the Thornbury Community Garden Team for the grant of £150 to enable them to buy a new mower.

CORRESPONDENCE

(b) Changes to 207 Bus Service

(Cllr Maggie Tyrrell declared a non-pecuniary interest as a relative uses the service)

173/16. Correspondence had been received from concerned parents of children attending Castle School at the proposal to remove the 207 Bus Service running from Dursley to Thornbury due to low passenger numbers. Following this correspondence, notification has been received from the South Gloucestershire Council Transport Manager that the service will be retained for school and workers journeys. However, passenger numbers using the reduced service will be monitored so it may not be a permanent solution.

(c) Thornbury Carnival Committee

174/16. A letter of thanks has been received from Ian Walker, Chairman of Thornbury Carnival Committee for the support given by all Town Council staff to the Carnival Committee for this year's Carnival and Fringe events.