

# THORNBURY TOWN COUNCIL

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Town Hall  
35 High Street  
Thornbury  
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Town Clerk: Clare Nelmes

**MEETING OF:** Thornbury Town Council  
**TO BE HELD ON:** Tuesday 15<sup>th</sup> November 2016 at the Town Hall  
**COMMENCING AT:** 7.30 pm

Please note that this meeting is open to the public, who are welcome to attend. Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.

## AGENDA

1. To receive any apologies for absence
2. To receive any members declarations of interest
3. To receive any Chairman's announcements
4. To receive any representations from the public
5. To note that the period for calling an election for the vacancy in the North East ward has now passed and the Council is free to co-opt a Councillor
  - a) To consider authorising the Clerk to investigate a co-option policy
6. To approve the Minutes of Council held on 4 October 2016
7. To receive reports from the following committees and any matters arising from them
  - a) Environment Report 11.10.16
  - b) Town development Reports 11.10.16 and 25.10.16
  - c) Playing Fields & Cemetery Report 13.10.16
  - d) Finance & Policy Report 27.10.16
  - e) Staff Committee Report 7.11.16
  - f) Council Estimates Report 10.11.16
8. To consider the following matters related to finance:
  - (a) To approve the Accounts for Payment (to be tabled).
  - (b) Monthly financial report for October
9. To consider the following planning and licensing applications
  - (a) [PT16/5676/F](#) 50 Gloucester Road  
Erection of two storey side extension to form additional living accommodation. Alterations to existing vehicular access.

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- (a) [PT16/5702/F](#) 10 St. Mary's Way  
Installation of replacement windows and entrance door.
  - (b) [PT16/5978/F](#) 23 Waterford Close  
Erection of single storey front extension to form porch and bay window extension. Alteration to windows and exterior brickwork to be replaced with stone cladding and render.
  - (c) [PT16/5546/TCA](#) 9 Stokefield Close  
Works to crown reduce and thin 1 no. Cercis to leave a finished height of 3.5 metres and a total spread of 2.75 metres and remove the lowest two branches. Situated in the Thornbury Conservation Area.
  - (d) [PT16/5548/TCA](#) 15 Castle Street  
Works to fell 1 no. Magnolia T(3) and crown reduce 1 no. Pear T(7) to leave a height of 4.5-5 mtrs and a total spread of 2.5-3 mtrs. Situated in the Thornbury Conservation Area.
  - (e) [PT16/5699/F](#) 28 Woodleigh  
Erection of a two storey side and front extension to form additional living accommodation. Erection of front porch.
  - (f) [PT16/5967/TCA](#) The Old Vicarage, 29 Castle Street  
Works to reduce crown by 4m to 1 no. White Mulberry, fell 1 no. Yew to 2m and crown lift by removing 7 lowest branches to 1 no. Tulip to 5m tree situated within the Thornbury Conservation Area.
  - (g) [PT16/6068/TRE](#) Gloucester House, 2 Gloucester Road  
Works to reduce height of 1 no. Birch tree by 3m to leave total height of 12m and spread of 7m reduced by 4m to tree covered by SGTPO 15/05 dated 7<sup>th</sup> March 2006.
  - (h) [PT16/5989/F](#) 10 Church Road  
Demolition of existing extensions and erection of single storey rear extension to form additional living accommodation and installation of rear dormer to facilitate loft conversion.
  - (i) [PT15/5528/RM](#) Park Farm, Phases 2,3,4 Butt lane  
***(Revised Plans dated 8.11.16)***  
Approval of the appearance, landscaping, layout and scale in relation to the erection of 374 Homes on Phases 2,3 and 4 of the Park Farm, Thornbury development, in addition to the discharge of pre-commencement conditions and S106 Obligations. (Approval of Reserved Matters to be read in conjunction with Outline Planning Permission PT11/1442/0).
10. To consider the following recommendations from the Clerk to make changes to Council and Committee Meetings.
- a) Merger of Playing Fields and Cemetery Committee with Environment Committee from April
  - b) Proposed changes to calendar of meetings from January 2017
  - c) To hold Armstrong Hall Trust Meetings on a quarterly basis
  - d) To hold all Council and committee meetings at 7pm
11. To consider Council's response to the following consultations
- a) [Future of library services](#)

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12. To receive any correspondence and notices not referred to specific Committees or to be dealt with on grounds of urgency.
  - a) Christmas cards policy



Signed Town Clerk and Proper Officer

### BACKGROUND PAPERS

The following are circulated with or have been previously circulated and form part of this agenda:-

- a) Council Report 4.10.16
- b) Environment Report 11.10.16
- c) Town development Reports 11.10.16 and 25.10.16
- e) Playing Fields & Cemetery Report on 13.10.16
- f) Finance & Policy Report 27.10.16
- g) Staff Committee Report 7.11.16
- h) Council Estimates Report 10.11.16 (to be tabled)
- i) Accounts for Payment (to be tabled)
- j) Financial Management Report for October 2016 (to be tabled)
- k) Existing meeting cycle and alternative meeting cycle