

THORNBURY
TOWN COUNCIL

Minutes of the Meeting of the Town Council
held on Tuesday 1st September 2015 in the Council Chamber

Present: Cllr. Guy Rawlinson (Chairman and Town Mayor)

Cllrs. Helen Harrison
Clive Parkinson
Alan Carman
Vincent Costello
Benj Emmerson
Angela Symonds
Gail Whitehead
Maggie Tyrrell
Clare Fardell
Martin Trueman
Matthew Stringer

Mrs J M Payne (Town Clerk)
Mrs S Richardson (Deputy Town Clerk)

Apologies: Cllrs. Bob Griffin (Out of Thornbury)
Shirley Holloway (Out of Thornbury)
Lesley Jones (Family Commitment)
Pam Shipp (Indisposed)

The Chairman opened the meeting and asked for any public participation.

PUBLIC
PARTICIPATION

A resident of St. David's Road spoke of his objection to a planning application on the circulated schedule for consideration later in the meeting. He said the application for 13 St. David's Road for a new detached dwelling was overdevelopment of the site and he believed the applicants plan to live in the new dwelling and rent out their existing house, thereby having more vehicles in a road that already has parking problems.

CHAIRMAN'S
REMARKS

134/15. Cllr Guy Rawlinson gave details of the following Mayoral events he had attended since the last full Council meeting:-

- (i) Opening of the Manorbrook School Summer Fair on 26th June 2015.
- (ii) Attendance at the Thornbury Volunteer Centre's Fair in St. Mary Centre.
- (iii) Thornbury Sea Cadet Corps. AGM on 2nd July 2015.
- (iv) Opening of Thornbury Carnival on 4th July 2015.
- (v) Presentation on 'Year in the life of the Mayor' to Thornbury Memory Cafe.
- (vi) Attendance at the Castle School's Annual Achievement Evening.
- (vii) Welcoming the Britain in Bloom South West judges to the town on 16th July 2015.
- (viii) Presentation of prizes to the winners of the Thornbury in Bloom schools painting competition.
- (ix) Opening of the Midsummer and Golden Jubilee Exhibition for Thornbury Art Club.
- (x) Opening of the newly refurbished facilities at Thornbury Rugby Club.
- (xi) Attendance at a Fun Day organised by Russell House Centre, which provides short breaks for carers and children across South Gloucestershire.

**MINUTES OF
COUNCIL
MEETING**

135/15. The minutes of the Council Meeting held on 16th June 2015 were proposed as a correct record by Cllr Clare Fardell, Seconded by Cllr Maggie Tyrrell and signed by the Chairman.

**MATTERS
ARISING**

None.

**MINUTES OF
COUNCIL
RECESS
MEETING**

136/15. The minutes of the Recess meeting of Council held on 4th August 2015 were proposed as a correct record by Cllr Gail Whitehead, seconded by Cllr Matthew Stringer and signed by the Chairman.

**MATTERS
ARISING**

None.

CORRESPONDENCE (a) Request for Memorial Plaque

137/15. The Clerk read out a letter received from Mrs. Rosemary Fergus requesting Permission to place a small memorial plaque on the town pump in memory of her parents as her father, the late Lyndon Hawkins had donated the pump when it was reinstalled at The Plain. The proposed plaque would be in addition to the existing one which states when the pump was reinstated.

138/15. Members' agreed that they would like to know the style and wording of the proposed plaque and asked that the Clerk writes to Mrs. Fergus requesting further details in order that it can be considered at the next Finance and Policy Committee meeting.

**CHANGE OF
MEETING DATE**

139/15. The Clerk informed that she is aware that some members will be out of Thornbury on 22nd September and therefore she suggested the Town Development Committee meet immediately before the Finance and Policy Committee meeting on 24th September at 7.00 pm. This was unanimously agreed.

**MINOR INJURIES
SERVICES IN
SOUTH GLOS**

140/15. An e-mail received from South Gloucestershire CCG had been circulated to members, which informed of proposals to improve local access to minor injuries services in South Gloucestershire. The proposal involves GP practices providing assessment and treatment of minor injuries and working alongside the Minor Injuries Unit at Yate to deliver an integrated healthcare service for South Gloucestershire residents.

141/15. Cllr Clive Parkinson commented that it is not clear if this service is proposed for both GP surgeries in Thornbury, but he felt it should be supported as it will be an improvement to the present provision. Cllr Maggie Tyrrell felt that Council needs to comment that although the service is welcomed it will need to be properly resourced and ensure that it does not impact on the surgeries, particularly with the population significantly increasing in the town. It was noted that Ben Bennett from the CCG has been invited to the October meeting of Council.

**PEDESTRIAN
CROSSING**

142/15. An e-mail from South Gloucestershire Council Highways department had been circulated to members with a Statement of Reasons for installing a Zebra Crossing on the B4061 Gloucester Road to replace the existing uncontrolled crossing point. Members welcomed this proposal and asked the Clerk to respond to this affect. Cllr Helen Harrison pointed out that the road floods in the area of the proposed crossing and perhaps this could be rectified at the time of installation.

**ENVIRONMENT
COMMITTEE**

143/15. The report of the Environment Committee meeting held on 23rd June 2015 was presented by the Chairman, Cllr Matthew Stringer.

144/15. It was proposed by Cllr Matthew Stringer, seconded by Cllr Benj Emmerson and unanimously agreed that the report is adopted.

**PLAYING FIELDS
AND CEMETERY**

145/15. The report of the Playing Fields and Cemetery Committee meeting held on 25th June 2015 was presented by the Chairman, Cllr Clive Parkinson.

Matters Arising

(a) **Development of Land at Poulterbrook**

146/15. Cllr Clive Parkinson was pleased to report that construction work has started at Poulterbrook and the work should be completed by 10th October. The contractor will be responsible for the grass for a period of 12 months from the time of germination.

147/15. It was proposed by Cllr Clive Parkinson, seconded by Cllr Alan Carman and unanimously agreed that the report is adopted.

**FINANCE &
POLICY**

148/15. The report of the Finance and Policy Committee meeting held on 9th July 2015 was presented by the Vice Chairman, Cllr Guy Rawlinson.

Matters Arising

(a) **Safer and Stronger Community Group**

149/15. Cllr Matthew Stringer reported that at a recent meeting of the Safer and Stronger Community Group he was told that a height barrier will be installed at the entrance to Rock Street car park in the near future. Cllr Clive Parkinson asked the Clerk to write to South Gloucestershire Council thanking them for responding to Council's request for a barrier in Rock Street car park and requesting one for St. Mary's Street car park as well.

150/15. It was proposed by Cllr Guy Rawlinson seconded by Cllr Matthew Stringer and unanimously agreed that the report is adopted.

**TOWN
DEVELOPMENT**

151/15. The report of the Town Development Committee meeting held on 7th July 2015 was presented by the Chairman, Cllr Maggie Tyrrell.

Matters Arising:-

(a) **Request for Crossing Outside Grace Lodge**

152/15. Cllr Gail Whitehead referred to the public participation at the meeting when the Manager of Grace Lodge had attended to request consideration is given for a zebra crossing in Rock Street for the elderly residents and asked if there was any progress on the matter. Cllr Clive Parkinson ask for this request to be put on the agenda of the next Town Development Committee meeting and if it is considered there is merit in the project it will be referred to South Gloucestershire Council.

153/15. It was proposed by Cllr Maggie Tyrrell, seconded by Cllr Clare Fardell and unanimously agreed that the report is adopted.

PUBLIC PARTICIPATION

A resident of St. David's Road spoke on his objection to the planning application on the circulated schedule for 13 St. David's Road. A resident of Blakes Road, which adjoins the corner plot was concerned that if the application is permitted he would not be able to maintain his property on the boundary wall side. He also commented that St. David's Road is often used for all day parking by visitors to Thornbury when the car parks are full.

The Chairman thanked the members of public for their attendance and said their comments will be taken into consideration when the planning application is considered on the schedule.

PLANNING APPLICATIONS

154/15. Council considered a number of planning applications and their comments for forwarding to South Gloucestershire Council are shown on the attached schedule.

FINANCIAL STATEMENT

155/15. The financial statements for June and July were received and noted.

ACCOUNTS FOR PAYMENT

156/15. (a) Resolved that the following accounts paid out of meeting be approved:-

South Gloucestershire Council	Rates (August) – Town Hall	1294.00
South Gloucestershire Council	Rates (August) - Cemetery	278.00
EDF	Electricity Bill – Chapel	31.10
EDF	Electricity Bill – TH	312.25

(b) The following accounts now due for payment were proposed by Cllr Matthew and seconded by Cllr Benj Emmerson for payment to be approved:-

Central Services

Petty Cash		70.00
AMS Drains	Clear Drains in Toilets	150.00
Bristol Water	Water & sewage	206.99
Danwood Group Ltd	Extra Copy Charge	41.51
Sita UK Ltd	Waste Collection	249.74
Information Commissioner's Office	Annual Registration - Data Protection	35.00
The Consortium	Cleaning materials	11.02
The Consortium	Stationery & Cleaning materials	90.27
Pitney Bowes	Franking Machine Top Up	160.80

Playing Fields & Cemetery

Bowcom	Bowgrass	281.23
Silvey	Gas Oil	419.58
Thornbury Motors	Petrol	77.71
T H White	Aerial	21.18
Veolia ES (UK) Ltd	Waste Collection & Disposal	306.02
Veolia Es (UK) Ltd	Waste Collection & Disposal	165.43
Brass Founders (Europa)	Brass Plaque	119.64
Goldingham Contracts Ltd	Treatment for Wasp Nest St Mary's Church	72.00
Wicksteed Playgrounds	Parts for Spring Mobile	318.31
Hags SMP Ltd	Pendulum Seat	134.64
Sullivans	Clutch cable & Cap	31.36
Playdale Playgrounds Ltd	Deposit for Combo Unit	1390.20
EDF Energy	Electricity Bill – TH	110.57
Sutcliffe Play	Schools Climber & Lay Safagrass Tiles	7200.00
Travis Perkins	Primer & Paint Brush	42.29
Tony's Skip Hire	Skip Hire	240.00
Countrywide Farmers	Long Term Grass Ley	49.00

Environment

Bristol water	Water & Sewage	1494.79
Gael Force	Water Pump	172.47
Gap Supplies	Play Mats, Sand etc	49.51
South Gloucestershire Council	Installation of basket Posts	614.96
Thornbury Motors	Petrol	233.13
South Gloucestershire Council	Localism Services	10160.11

Grants & Contingencies

Community Toilet Scheme	Swan	187.50
Community Toilet Scheme	Steamers Ltd	150.00
Community Toilet Scheme	Armstrong Hall	250.00
Community Toilet Scheme	Heritage	187.00
Bristol Water	Water & Sewage	99.88
Thornbury RBL	Poppy Appeal – Remembrance Wreath	70.00

Land & Property

Bristol Water	Water & sewage	149.82
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**REPORTS FROM
REPRESENTATIVES****Town & Parish Councils Forum**

157/15. Cllr Gail Whitehead reported on her attendance at the Town and Parish Councils Forum meeting held on 14th July 2015. Cllr Clive Parkinson pointed out that Council has not officially appointed a representative on the Town and Parish Councils Forum and nominated Cllr Gail Whitehead, this was seconded by Cllr Matthew Stringer and unanimously agreed.

THORNBURY TOWN COUNCIL**CODE**

P – Plans available for inspection at Town Hall

NP – No plans available

PLANNING APPLICATIONS considered on 1st September 2015 (Circulated)

DATE	REF. NO	LOCATION	PROPOSAL	CODE	COMMENT	PLANNING DECISION
06.08.15	PT15/3423/TCA	Park House 12 High Street	Works to fell 1 no. Purple Beech situated within the Thornbury Conservation Area.	P	No objection, subject to inspection by and agreement of the Tree Officer. Consideration should also be given to compensatory planting.	
11.08.15	PT15/3463/TCA	St. Johns House Kington Lane	Works to 1 no. Cherry tree to crown lift to 3 metres and radial spread of 5 metres in Thornbury Conservation Area.	P	No objection, subject to inspection by and agreement of the Tree Officer.	
11.08.15	PT15/3442/PNOR	Unit 9 Midland Way Business Park	Prior notification of a change of use from Offices (Class B1a) to 6 no. self-contained flats (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended)	P	OBJECT - to the loss of commercial premises and employment potential in the town. With approval already given for 800 new homes in the town, this application is deemed to be premature.	

DATE	REF. NO	LOCATION	PROPOSAL	CODE	COMMENT	PLANNING DECISION
17.08.15	PT15/3570/F	The Homestead 6 Sibley Road	Installation of dormer window to side elevation.	P	OBJECT – the installation of the dormer window would impinge upon the privacy of residents in No. 4 Sibley Road thereby affecting the neighbour’s amenities.	
24.08.15	PT15/3642/F	13 St. David’s Road	Erection of 1 no. detached dwelling with associated works. (Resubmission of PT15/2434/F)	P	OBJECT – This is overdevelopment of the site and there are concerns about increased traffic in an area where vehicle movements are restricted. The design is out of keeping with the area by virtue of its scale, style and setting. The proximity of the development to the neighbouring property in Blakes Road will restrict the access of the resident to carry out maintenance work on their property thereby affecting this neighbour’s amenities. The members of Thornbury Town Council have received a representation from local residents and would fully support their objections.	

THORNBURY TOWN COUNCIL

CODE

P – Plans available for inspection at Town Hall

NP – No plans available

PLANNING APPLICATIONS considered on 1st September 2015 (to be tabled)

DATE	REF. NO	LOCATION	PROPOSAL	CODE	COMMENT	PLANNING DECISION
01.09.15	PT15/3764/LB	Marlwood Grange Alveston Hill	Replacement of rear barn window with a door.	NP	No objection, subject to the approval of the Conservation Officer.	
01.09.15	PT15/3662/F	Milbury House Whitewall Lane Buckover	Erection of 1 no. dwelling (amendment to previously approved scheme P85/1978)	p	OBJECT – the proposed development is outside the town development boundary.	