

THORNBURY
TOWN COUNCIL

Minutes of the Meeting of the Town Council
held on Thursday 7th January 2016 in the Council Chamber

Present: Cllr. Guy Rawlinson (Chairman and Town Mayor)

Cllrs. Shirley Holloway
Benj Emmerson
Helen Harrison
Vincent Costello
Lesley Tuck (nee Jones)
Clare Fardell
Pam Shipp
Maggie Tyrrell
Gail Whitehead
Alan Carman
Clive Parkinson
Bob Griffin
Matthew Stringer
Martin Trueman (*late arrival*)

Mrs J M Payne (Town Clerk)
Mrs S Richardson (Deputy Town Clerk)

Apologies: Cllr. Angela Symonds (Out of Thornbury)

1/16. The Chairman opened the meeting and asked for any public participation.

CHAIRMAN'S
REMARKS

2/16. Cllr Guy Rawlinson gave details of the following Mayoral events he had attended since the last full Council meeting:-

- (i) Attending a short ceremony in St. Mary's Centre on Remembrance Day.
- (ii) The 'Switch On' of Thornbury Christmas Lights on 17th November.
- (iii) Marlwood School's Celebration of Success evening on 26th November.
- (iv) Re-opening the refurbished Citizen's Advice Bureau offices in the Town Hall.
- (v) Thornbury Volunteer Centre's Christmas lunch in the Town Hall.
- (vi) Celebrating the Tesco Store being in Thornbury for 20 years with pupils from New Siblands School.
- (vii) Thornbury Senior Citizens Christmas Dinner organised by the Lions Club.
- (viii) St. Mary's Parish Church Festival of Nine Lessons and Carols on 20th December.

MINUTES OF
COUNCIL
MEETING

3/16. The minutes of the Council Meeting held on 10th November 2015 were proposed as a correct record by Cllr Clive Parkinson, seconded by Cllr Maggie Tyrrell and signed by the Chairman.

MATTERS
ARISING

None.

MINUTES OF
COUNCIL
ESTIMATES

4/16. The minutes of the Council Grants meeting held on 3rd December 2015 were proposed as a correct record by Cllr Benj Emmerson, seconded by Cllr Maggie Tyrrell and signed by the Chairman.

MATTERS
ARISING

None.

CORRESPONDENCE

Acknowledgment Letters

5/16. Thank you letters for grants given had been received from Northavon Youth Theatre Company and Thornbury in Bloom. It was noted that 2016 will be Thornbury in Bloom's 25th Anniversary year.

ENVIRONMENT COMMITTEE

6/16. The report of the Environment Committee meeting held on 24th November 2015 was presented by the Chairman, Cllr Matthew Stringer.

7/16. It was proposed by Cllr Matthew Stringer, seconded by Cllr Benj Emmerson and unanimously agreed that the report is adopted.

PLAYING FIELDS AND CEMETERY

8/16. The report of the Playing Fields and Cemetery Committee meeting held on 26th November 2015 was presented by the Chairman, Cllr Clive Parkinson.

Matters Arising:-

(a) Thornbury Town Football Club – Proposed Improvements

9/16. Cllr Clive Parkinson reported that Tony Watola and Richard Shorey from Thornbury Town Football Club had attended the last meeting and given a presentation on their proposals to upgrade facilities at the Mundy Playing Fields to meet with criteria for progression in the league. The committee had agreed in principle, which at this point would have no direct financial implications for Council and would be subject to a full public consultation being undertaken and planning permission granted.

(Cllr Martin Trueman entered the meeting)

10/16. Cllr Clive Parkinson proposed that Council supports the Football Club's proposals in principle. This was seconded by Alan Carman and agreed with one abstention.

(b) Skatepark – Proposed Improvements

11/16. Cllr Clive Parkinson reported that Dan Potter had attended the meeting to give a presentation on proposals to extend the Skatepark, which had been prepared in consultation with the User Group and included a café, which would be housed in an old container unit. The Playing Fields and Cemetery Committee had supported the proposal in principle and Dan Potter would be seeking finance for the project.

12/16. Cllr Maggie Tyrrell asked if the group had discussed their proposals with the planning department as it is green belt land. Cllr Clive Parkinson said he would take this comment back to the group.

13/16. It was proposed by Cllr Clive Parkinson, seconded by Cllr Alan Carman and unanimously agreed that the report is adopted.

FINANCE & POLICY

14/16. The report of the Finance and Policy Committee meeting held on 10th December 2015 was presented by Cllr Helen Harrison.

Youth Provision in Thornbury

15/16. Cllr Helen Harrison reported that Penny Baker from Krunch was in attendance at the meeting to inform members of the funding issues facing the Youth Club. Cllr Maggie Tyrrell reported that South Gloucestershire Councillors and members of the Turnberries Trust will be meeting next week and it is hoped to have more information for the next Finance and Policy committee meeting.

16/16. It was proposed by Cllr Helen Harrison, seconded by Cllr Matthew Stringer and unanimously agreed that the report is adopted.

TOWN DEVELOPMENT

17/16. The report of the Town Development Committee meeting held on 8th December 2015 was presented by the Chairman, Cllr Maggie Tyrrell.

18/16. It was proposed by Cllr Maggie Tyrrell, seconded by Cllr Shirley Holloway and unanimously agreed that the report is adopted.

PLANNING APPLICATIONS

19/16. Council considered a number of planning applications and their comments for forwarding to South Gloucestershire Council are shown on the attached schedule.

APPOINTMENT OF TOWN CLERK

20/16. Judith Payne informed members that a letter of appointment had been sent to the successful applicant but no contractual arrangements have been made as yet.

POLICIES, SITES & PLACES PLAN

21/16. Cllr Maggie Tyrrell informed Council that it had been agreed by the Town Development Committee to prepare a detailed submission for presentation at this meeting in response to the South Gloucestershire Council Policies, Sites and Places Development Plan Document (PSP DPD).

PUBLIC PARTICIPATION

A member of the public addressed Council and said she has a passionate interest in protecting the green belt and wished to hear Council's comments on the PSP DPD.

POLICIES, SITES & PLACES PLAN

22/16. Cllr Maggie Tyrrell reported that members had met earlier in the week to formulate a detailed response to the PSP DPD, which is appended to these minutes.

23/16. It was noted that on the list of 'Call for Sites Schedule' in the Thornbury Section that reference had been made to the response Town Council had made in 2013 that the Castle School Sixth Form site (former Grammar School) would be appropriate for extra care housing provision. Cllr Clive Parkinson declared a non-pecuniary interest as a Governor of the Castle School and member of CSET and informed members that this comment had been made when there were plans for the Sixth Form Centre to be moved to the Park Road site. This is no longer relevant as these plans have been shelved by CSET and the reference needs to be removed from the PSP DPD to avoid any confusion.

24/16. It was also mentioned that in the 'Site Suggested by' column in the Thornbury Section that two sites had been suggested by a Town Councillor. As this was an individual comment, not made by any of the current Councillors, the Clerk was asked to request the reference to a 'Town Councillor' be removed.

25/16. It was proposed by Maggie Tyrrell that the document appended to these minutes be used as Council's submission with the above points included as an addendum. This was seconded by Cllr Clive Parkinson and unanimously agreed.

APPROVAL OF FINANCIAL ESTIMATES 2016-17

26/16. The amendments to the Financial Estimates for 2016-17 agreed at the Council meeting of 3rd December 2015 were considered. Cllr Clive Parkinson expressed concern that the Grants and Contingencies Budget was not sufficient to support youth services in the town in the event of South Gloucestershire Council withdrawing its funding. Confirmation of this would not be available until the end of February or beginning of March. He therefore, proposed that £20,000 is added to the Grants and Contingencies budget, this was seconded by Cllr Bob Griffin and unanimously agreed.

PRECEPT REQUIREMENT

27/16. It was proposed by Cllr Clive Parkinson, seconded by Cllr Bob Griffin and unanimously agreed to formally set the precept requirement at £488,959.

FINANCIAL STATEMENT 28/16. The Financial Statement for November 2015 was received and noted.

ACCOUNTS FOR PAYMENT 29/16. (a) Resolved that the following accounts paid out of meeting be approved:-

South Gloucestershire Council	Rates (December) –Town Hall	1294.00
South Gloucestershire Council	Rates (December) - Cemetery	278.00

(b) The following accounts now due for payment were proposed by Cllr Clive Parkinson and seconded by Cllr Matthew Stringer for payment to be approved:-

Central Services

Petty Cash		150.00
British Telecommunications plc	Bill – Town Hall	219.65
Consortium	Stationery/Cleaning equipment	103.25
Danwood Group Ltd	Extra copy charge	43.08
Hampshire Flag Company	Replacement rope for flag poles	32.39
JNC Fire Protection Ltd	Call out for fire alarm	125.40
SLCC	Renewal membership 2016	284.00
Siemens Financial Services Ltd	Photocopier lease rental	369.44
EDF Energy	Electricity Bill – Town Hall	359.26

Playing Fields & Cemetery

Brass Founders plc	Brass plaques	230.88
Brass Founders plc	Brass plaques	230.88
Brass Founders plc	Brass plaques	342.12
British Telecommunications plc	Bill – PFC	30.19
Consortium	Cleaning equipment	132.68
Countrywide Farmers plc	Work boots	59.99
Countrywide Farmers plc	Nails	3.99
GAP Supplies Ltd	Repairs to cemetery wall etc	98.96
Sullivans Machinery	Mower	800.00
Sullivans Machinery	Throttle cable etc	36.11
Silvey Oil Specialists	Gas Oil	375.18
Travis Perkins	Cement	42.55
Veolia ES (UK) Ltd	Waste collection	136.34
Veolia ES (UK) Ltd	Waste collection	249.82
T H White Ltd	Disc-Grinding	20.88
EDF Energy	Electricity Bill – MPF	140.95
EDF Energy	Electricity Bill – Chapel	19.25

Environment

South Gloucestershire Council	Localism services October/ December 2015	10160.16
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Grants & Contingencies

The Thornbury Deli	Buffet lunch	121.50
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REPORTS FROM REPRESENTATIVES ON OTHER BODIES None received.

THORNBURY TOWN COUNCIL**CODE**

P – Plans available for inspection at Town Hall

NP – No plans available

PLANNING APPLICATIONS considered on 7th January 2016 (Circulated)

DATE	REF. NO	LOCATION	PROPOSAL	CODE	COMMENT	PLANNING DECISION
11.12.15	PT15/5254/F	25 Hazel Crescent	Erection of two storey side extension and two storey rear extension to provide additional living accommodation.	P	No objection	
15.12.15	PT15/5285/F	60 Charles Close	Erection of single storey side extension to form additional living accommodation.	P	No objection	

THORNBURY TOWN COUNCIL**CODE**

P – Plans available for inspection at Town Hall

NP – No plans available

PLANNING APPLICATIONS considered on 7th January 2016 (to be tabled)

DATE	REF. NO	LOCATION	PROPOSAL	CODE	COMMENT	PLANNING DECISION
22.12.15	PT15/5203/F	22 Jubilee Drive	Erection of single storey front extension to form porch and additional living accommodation.	P	Cllr Emmerson declared a non-pecuniary interest and left the room. No objection	
22.12.15	PT15/5387/F	11 Swallow Park	Demolition of existing garage. Erection of two storey side extension to form additional living accommodation.	P	No objection	
22.12.15	PT15/5409/F	11 Fulmar Close	Erection of two storey front and first floor side extension to form additional living accommodation.	P	No objection	
24.12.15	PT15/5470/F	Crossways Cottage Hacket Lane	Erection of detached garage. Creation of new vehicular access and installation of new entrance gates.	P	No objection	
30.12.15	PT15/5507/PDR	26 Pentland Avenue	Erection of single storey rear extension to provide additional living accommodation.	P	No objection	
05.01.16	PT15/5456/F	9 Pullins Green	Erection of first floor rear extension to form additional living accommodation.	P	No objection	

DATE	REF. NO	LOCATION	PROPOSAL	CODE	COMMENT	PLANNING DECISION
06.01.16	PT15/5094/ADV	5 High Street	Display of 1 no. non-illuminated fascia sign and keyline lighting on front elevation.	P	OBJECT – The scale of the sign is too large in relation to the building and is, therefore, visually obtrusive in the Conservation Area.	