

Minutes of the Meeting of the Armstrong Hall Charitable Trust
Held on 4th October 2016
In the Council Chamber at the Town Hall
At 7.00 pm

Present: Helen Harrison (Chairman)
Benj Emmerson
Shirley Holloway
Pam Shipp
Clare Fardell
Maggie Tyrrell
Clive Parkinson
Matthew Stringer

Clare Nelmes (Clerk to the Trust)
Sandra Richardson (Deputy Clerk to the Trust)
Mary Sealey (Administrator)

1. Apologies for Absence:

Guy Rawlinson (Out of Thornbury)
Bob Griffin (Out of Thornbury)
Gail Whitehead (Out of Thornbury)
Angela Symonds (Indisposed)
Vincent Costello (Other Meeting)

Absent:

Martin Trueman
Lesley Tuck

The Chairman, Helen Harrison reported that Reg Adams who was Supervisor at the Armstrong Hall between 1992 and 2004 sadly passed away on 18th September and asked for a minutes silence as a mark of respect.

2. To Approve the Minutes of the Trust Meeting held on 30 August 2016

47/16. The minutes of the Armstrong Hall Charitable Trust meeting held on 30th August 2016 were proposed as a correct record by Clive Parkinson, seconded by Shirley Holloway and signed by the Chairman.

3. Matters Arising

There were no matters arising.

4. Report of the Hall Management Committee Meeting held on 1 September 2016

48/16. The report of the Armstrong Hall Management Committee meeting held on 1st September 2016 was presented by the Chairman, Shirley Holloway.

Maggie Tyrrell asked for an amendment to the report to include her attendance at the meeting and this was noted.

5. Matters Arising

Building Condition and Maintenance Issues

49/16. Shirley Holloway commented that all Trust members should be aware that parts of the Complex are in a bad state of repair. The Hall Manager said we are in the process of getting quotes for the most urgent work and seeking expert advice on the problem with the floor lifting in the Armstrong Hall.

Christmas Lights 'Switch On'

50/16. Helen Harrison confirmed that Sally Conway has agreed to perform the 'Switch On' of the Christmas lights on 22nd November and Helen will liaise with Gill Dunkley regarding the format for the evening.

Request from Picture House

51/16. The Hall Manager reported that the application by Thornbury Picture House to the BFI for a new projector has been submitted and they hope to know the outcome by the end of the year.

Hall Supervisor

52/16. Shirley Holloway asked for an update on replacing the Hall Supervisor following Brian Haley's notice of resignation. The Hall Manager said the post has been advertised with a closing date of 24th October 2016.

53/16. It was proposed by Shirley Holloway, seconded by Clive Parkinson and unanimously agreed that the report of 1st September 2016 is adopted.

6. Update on Redevelopment Project Phase 1

54/16. It was reported that the Redevelopment Working Group met on 8th September. At present the group is working on providing the key business plans necessary before any bid can be made for funding.

Fundraising Update

55/16. The Hall Manager updated members with the fundraising total which now stands at £64,445. The most recent event, 'A Meeting of Minds' raised £839.11 and the next event is a classical music concert with Roger Huckle and members of the Bristol Ensemble to be held on 21st October 2016.

The meeting closed at 7.20 pm.