

THORNBURY
TOWN COUNCIL

Minutes of the Annual General Meeting of the Town Council
held on Tuesday 3rd May 2016 in the Council Chamber

Present: Cllr Guy Rawlinson (Chairman and Town Mayor – for Items 1-4)

Cllrs Helen Harrison
Alan Carman
Lesley Tuck
Angela Symonds
Shirley Holloway
Benj Emmerson
Pam Shipp
Maggie Tyrrell
Martin Trueman
Matthew Stringer
Clare Fardell
Bob Griffin
Clive Parkinson
Vincent Costello

Mrs S Richardson (Deputy Town Clerk)
Mrs M Sealey (Administrator)

Apologies: Cllr Gail Whitehead (Out of Thornbury)

The Chairman opened the Annual General Meeting

CHAIRMAN'S
RETIRING
COMMENTS

84/16. Cllr Guy Rawlinson welcomed everyone to the meeting and commented that his two years as Mayor have been very enjoyable and the time has gone quickly. One of his duties in the last year has been to appoint a new Town Clerk and was pleased to welcome Clare Nelmes to the meeting who has been appointed following Judith Payne announcing her retirement.

MAYOR'S
CHARITY

85/16. Cllr Guy Rawlinson had chosen Thornbury and District Stroke Support Group as his Mayor's Charity and following a very successful fundraising Tea Party, he was pleased to announce that he had raised over a thousand pounds for the charity and presented a cheque to Anne Shepherd of Thornbury and District Stroke Support Group.

VOTE OF
THANKS

86/16. Cllr Maggie Tyrrell proposed a vote of thanks to Cllr Guy Rawlinson for his service to the town over the past two years. She said he has had some challenging tasks, including the recruitment of a new Town Clerk and he has represented Council so well and she knows all the various groups in the town have enjoyed his company and that of his consort, Andrea.

**ELECTION OF
CHAIRMAN AND
TOWN MAYOR**

87/16. It was proposed by Cllr Clive Parkinson that Cllr Helen Harrison be elected as Chairman and Town Mayor for the year 2016/17, this was seconded by Cllr Benj Emmerson. There being no further nominations, it was unanimously agreed that Cllr Helen Harrison be duly elected.

88/16. The retiring Mayor, the newly elected Mayor and the Deputy Town Clerk then left the Chamber for the exchange of robes. On returning to the Chamber, the Deputy Clerk invited the retiring Mayor to place the chain of office on the newly elected Mayor.

**DECLARATION
OF ACCEPTANCE
OF OFFICE OF
CHAIRMAN AND
TOWN MAYOR**

89/16. Cllr Helen Harrison then read and signed the declaration of acceptance of the office of Chairman and Town Mayor for the ensuing year which was countersigned by the Deputy Town Clerk. Cllr Helen Harrison said she was delighted to accept the role and announced that her chosen charity for the year will be the Thornbury based charity 'Jigsaw', which offers support to families of children and young people with additional needs. She also plans to re-launch the Mayor's Youth Award.

**PRESENTATION
OF PAST MAYOR
BADGE**

90/16. Cllr Helen Harrison presented the retired Mayor with a Past Mayor's Badge.

**ELECTION OF
VICE-CHAIRMAN
AND DEPUTY
MAYOR**

91/16. It was proposed by Cllr Benj Emmerson and seconded by Cllr Clive Parkinson that Cllr Alan Carman be elected to serve as Vice-Chairman and Deputy Mayor for the ensuing year. There were no further nominations and Cllr Alan Carman was duly elected. The Mayor then placed the Vice-Chairman's chain of office on Cllr Alan Carman.

**APPOINTMENT
OF STANDING
COMMITTEES**

92/16. It was proposed by Cllr Benj Emmerson, seconded by Cllr Shirley Holloway and unanimously agreed that membership of the Standing Committees be as follows:-

Environment

Cllrs	Matt Stringer	Alan Carman	Benj Emmerson
	Clare Fardell	Gail Whitehead	Guy Rawlinson
	Helen Harrison	Martin Trueman	Pam Shipp
	Vince Costello		

Playing Fields and Cemetery

Cllrs	Clive Parkinson	Alan Carman	Angela Symonds
	Bob Griffin	Gail Whitehead	Helen Harrison
	Lesley Tuck	Martin Trueman	Pam Shipp

Town Development

Cllrs	Maggie Tyrrell	Alan Carman	Angela Symonds
	Bob Griffin	Clare Fardell	Clive Parkinson
	Gail Whitehead	Guy Rawlinson	Helen Harrison
	Shirley Holloway	Vince Costello	

Finance and Policy

Cllrs	Alan Carman	Benj Emmerson	Bob Griffin
	Clive Parkinson	Guy Rawlinson	Helen Harrison
	Maggie Tyrrell	Matt Stringer	Shirley Holloway
	Angela Symonds		

APPOINTMENT OF CHAIRMEN TO STANDING COMMITTEES 93/16. It was proposed by Cllr Benj Emmerson seconded by Cllr Shirley Holloway and unanimously agreed that the following Councillors be appointed Chairmen of Committees:-

Environment Cllr Matthew Stringer

Playing Fields and Cemetery Cllr Clive Parkinson

Town Development Cllr Maggie Tyrrell

Finance and Policy Cllr Alan Carman

APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES 94/16. It was proposed by Cllr Benj Emmerson, seconded by Cllr Matt Stringer and unanimously agreed that the following be appointed by Council to serve on other bodies as shown below:-

South Gloucestershire Sites Inspection Sub-Committee

Cllrs	Maggie Tyrrell (E)	Bob Griffin (C)
	Alan Carman (NE)	Clive Parkinson (S)
	Shirley Holloway (NW)	

Thornbury and District Community Association (The Chantry)

Cllr Martin Trueman

Four Towns / Vale Link Community Transport

Cllr Maggie Tyrrell

Thornbury and District Heritage Trust Council (Museum)

Cllr Guy Rawlinson

Heritage Partnership Forum

Cllr Guy Rawlinson

Oldbury Power Station Site Stakeholder Group

Cllr Guy Rawlinson

Thornbury Library Committee

Cllr Benj Emmerson

Thornbury Britain in Bloom Committee (2)

Cllrs Pam Shipp and Vacancy

Town Trust (3)

Cllrs Clive Parkinson, Shirley Holloway, Helen Harrison

William Stephens Charity (3)

Cllrs Bob Griffin, Angela Symonds and Vacancy

Thornbury Lighting Services (Armstrong Hall)

Cllr Benj Emmerson

South Glos Transport Forum (2)

Cllrs Bob Griffin, Pam Shipp

Club Thornbury

Cllr Clive Parkinson

Castle School Sports Centre Community Users Committee

Cllr Helen Harrison

Town Centre Partnership

Cllrs Helen Harrison (Chairman), Maggie Tyrrell (Chairman T.D.)

Thornbury Hospital Project Board

Cllr Clive Parkinson

Safer and Stronger Community Group

Cllrs Matt Stringer, Martin Trueman

'Krunch' Stakeholder Group

Cllr Clive Parkinson

Fair Trade Steering Group (2)

Cllrs Clive Parkinson, Guy Rawlinson

Dementia Friendly Community

Cllr Clive Parkinson

Avon Local Councils Association

Cllr Gail Whitehead

Town and Parish Council Forum

Cllr Gail Whitehead.

The chairman asked for any Public Participation.

**MINUTES OF
TOWN COUNCIL**

95/16. The minutes of the Town Council meeting held on 22nd March 2016 were proposed as a correct record by Cllr Pam Shipp seconded by Cllr Martin Trueman and signed by the Chairman.

**MATTERS
ARISING**

(a) Queen Elizabeth 90th Birthday – Service at St. Mary’s Church

96/16. Cllr Clare Fardell commented on how proud she was to be part of the town on 21st April when the service had been held in St. Mary’s Church to celebrate the Queen’s 90th Birthday. She said it had been very well organised and asked the Deputy Clerk to write to the Vicar and pass on members’ thanks.

CORRESPONDENCE There was no correspondence to receive.

**ENVIRONMENT
COMMITTEE**

97/16. The report of the Environment Committee meeting held on 29th March 2016 was presented by the Chairman, Cllr Matthew Stringer.

Matters Arising:-

(a) Fairtrade Status

98/16. Cllr Matthew Stringer pointed out that the town’s Fairtrade status has been renewed, which had inadvertently been left off the Environment Committee Report at the Annual Town Meeting.

99/16. It was proposed by Cllr Matthew Stringer, seconded by Cllr Benj Emmerson and unanimously agreed that the report is adopted.

**PLAYING FIELDS
& CEMETERY
COMMITTEE**

100/16. The report of the Playing Fields and Cemetery Committee meeting held on 31st March 2016 was presented by the Chairman, Cllr Clive Parkinson.

Matters Arising:-

(a) Thornbury Public Tennis Courts

101/16. Cllr Clive Parkinson reminded members that the formal opening of the two refurbished public tennis courts will take place on Saturday 7th May. This will coincide with the unveiling of Thornbury Lawn Tennis Club’s updated Clubhouse.

102/16. It was proposed by Cllr Clive Parkinson, seconded by Cllr Lesley Tuck and unanimously agreed that the report is adopted.

**FINANCE &
POLICY**

103/16. The report of the Finance and Policy Committee meeting held on 14th April 2016, which included Confidential Minute Ref. 07/2016 was presented by the Vice Chairman, Cllr Guy Rawlinson.

Matters Arising:-

(a) **Thornbury Hospital/Health Centre Development**

104/16. Cllr Shirley Holloway reported that she had recently attended both the Health Scrutiny Committee meeting and the CCG meeting. She had been given a schematic design for the Thornbury Hospital site. The proposal is for 44 NHS beds for intensive community rehabilitation, 36 care beds offering a mix of reablement and nursing care for the elderly and those with dementia and 63 extra care housing units. Cllr Shirley Holloway said it needs to be borne in mind that this is a facility for the whole of South Gloucestershire. At the meeting they were talking about the rehabilitation services and local care beds being available at Frenchay from September 2018 and at Thornbury from 2019 and this phased approach would accommodate the need to ensure a continuity of the existing service provision on the Thornbury site. However, no mention was made of the Outpatients Department and Cllr Shirley Holloway questioned this and was assured that there will be a replacement Outpatients Department. Cllr Shirley Holloway said there are difficulties with the Thornbury site with the split land ownership and if the Health Centre site and Hospital site could be developed at the same time it would be ideal.

105/16. Cllr Maggie Tyrrell said that although we now have a scheme on paper there are so many unanswered questions and we need clear information from those working on the plans and suggested inviting Ben Bennett to attend a meeting. Cllr Clare Fardell agreed with this proposal and said a Special Council meeting should be called if necessary.

106/16. It was proposed by Cllr Clare Fardell that Ben Bennett from South Gloucestershire Clinical Commissioning Group and Janet Rowse, Chief Executive of Sirona Care be invited to a Council meeting as soon as possible, this was seconded by Cllr Shirley Holloway and unanimously agreed.

(b) **Lease of the offices at 67 High Street**

107/16. The Confidential Minute relating to the lease of the offices at 67 High Street was tabled to members and approved.

108/16. It was proposed by Cllr Guy Rawlinson, seconded by Cllr Angela Symonds and unanimously agreed that the report is adopted.

**TOWN
DEVELOPMENT**

109/16. The report of the Town Development Committee meeting held on 12th April 2016 was presented by the Chairman, Cllr Maggie Tyrrell.

Matters Arising:-

(a) Development of Land

110/16. Cllr Clive Parkinson stated that we have not been 'NIMBY' Council and have been prepared to play our part in the housing provision for South Gloucestershire. However, from his perspective enough is enough and the town will be 20% larger when all the developments have been built. He therefore proposed that Council takes the following action:-

- a) Write to the leader of South Gloucestershire Council requesting that no further developments for Thornbury are approved until such time as a fully strategic plan be put in place to ensure that the infrastructure of the town would sustain an increase in population.
- b) Write to Luke Hall MP informing him that whilst Thornbury Town Council realises South Gloucestershire has to comply with Government targets, the town has taken a large proportion of this target and it does not have the infrastructure to sustain any further developments. In view of this, members request that he do all he can at a national level to protect Thornbury.
- c) Obtain residents support by organising a petition, the wording to be agreed with the Chair of the Town Development Committee and the Deputy Clerk.

Cllr Pam Shipp seconded this proposal and it was unanimously agreed to take the above action.

111/16. It was proposed by Cllr Maggie Tyrrell, seconded by Cllr Clive Parkinson and unanimously agreed that the report is adopted.

PLANNING APPLICATIONS

112/16. Council considered a number of planning applications and their comments for forwarding to South Gloucestershire Council are shown on the attached schedules.

FINANCIAL STATEMENT

113/16. The financial statement for March 2016 was received and noted.

ACCOUNTS FOR PAYMENT

114/16. (a) Resolved that the following accounts paid out of meeting be approved:-

South Gloucestershire Council	Rates (April) – Town Hall	1301.25
South Gloucestershire Council	Rates (April) – Cemetery	278.20
South Gloucestershire Council	Rates (April) – Tennis Courts	39.76

(b) The following accounts now due for payment were proposed by Cllr Benj Emmerson and seconded by Cllr Guy Rawlinson for payment to be approved:-

Central Services

Danwood Group Ltd	Extra copy charge	102.56
Pitney Bowes Ltd	Update meter	65.54

Playing Fields & Cemetery

Brass Founders	Brass plaque	124.66
Glasdon UK Ltd	Post and fencing	191.00

Travis Perkins Ltd	Postcrete	133.80
Playsafety Ltd	Annual Inspection of play equipment	571.20
Sullivans Machinery	Lever kit	19.08
Thornbury Church Council	Electricity for Floodlighting at St Mary's Church	134.16

Environment

Chipping Sodbury Glass Ltd	Polycarbonate sheet	144.00
Matta Products	Matta covering for swings	2713.50

Grants & Contingencies

Armstrong Hall	Hire of hall for Tea Party	148.62
Community Composting Group	Grant	1000.00
Thornbury & District Stroke Support Group	Proceeds of Fundraising Tea Party	786.38

Land & Property

Gas Sure Service Ltd	Repair to boiler	72.00
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REPRESENTATIVES' None.
REPORTS

THORNBURY TOWN COUNCIL

PLANNING APPLICATIONS considered on 3rd May 2016 (Circulated)

DATE	REF. NO	LOCATION	PROPOSAL	COMMENT	PLANNING DECISION
12.04.16	PT16/1613/TRE	The Folly Church Road	Works to fell 2 no. Lombardy Poplar trees covered by SGTPO 459 dated 2 January 1996.	No objection subject to approval by the South Gloucestershire Council Tree Officer.	
13.04.16	PT16/1658/F	2A Oakleaze Road	Erection of a detached carport with storage.	No objection	
15.04.16	PT16/1580/F	14 High Street	Subdivision of building and change of use of one unit from Retail (Class A1) to Restaurant (Class A3) as defined in Town and Country Planning (Use Classes) Order 1987 (as amended). Installation of plant/machinery on flat roof and external flue to rear elevation.	OBJECT - Thornbury Town Council would wish to see Officers address the concern of the neighbours in detail, particularly the extractor fans and machinery on the flat roof. Also, consideration should be given to the historic importance of this listed building being the old Town Hall and Market Place.	
15.04.16	PT16/1707/F	22 Severn View Road	Erection of two storey side extension and 1 no. front dormer to provide additional living accommodation.	No objection	

DATE	REF. NO	LOCATION	PROPOSAL	COMMENT	PLANNING DECISION
25.04.16	PT16/1761/F	5 Homefield	Erection of front porch, single storey side and single storey rear extension to provide additional living accommodation.	No objection	
26.04.16	PT16/1764/F	43 Eastland Avenue	Erection of 1 no. Bungalow with new access and associated works.	No objection	
26.04.16	PT16/1881/F	The Chalet Thornbury Hill Alveston	Erection of single storey extensions and alterations to facilitate conversion of 2 no. barns to form 1 no. dwelling with associated works.	No objection, subject to the proposed development adhering to the current criteria for barn conversions.	